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2	PRESENT:
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8	JACQUELINE SILBER, DEDIA/CIO
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COMMISSIONER MCGAFFIGAN: Good afternoon.

PROCEEDINGS

Welcome visitors and staff who are present. I'm chairing this meeting because the cumulative effects of Moscow, the Regulatory Information Conference and the Senate Hearing last Thursday, I think have caught up with Chairman, and he's a bit under the weather and he's going to try to be back as soon as he can.

We look forward to a very good discussion today about the activities of the Office of Information Services.

We had a briefing back in January, the slides for which are on the web page and the SRM for which is on the web page that dealt with security matters. Some of those may come up today, but I think the focus is broader today. So we look forward to the information that's about to be conveyed unless one of my fellow Commissioners has an opening statement.

Mr. Reyes, it's your floor.

MR. REYES: Good afternoon, Commissioners.

The staff is ready to brief the Commission on the Office of Information Services Programs, Plans, and Performance. The last time we had a similar briefing, it was February of 2005.

And although the key managers from OIS are here at the table, the subject matter we're going to discuss touches on every employee in the NRC and to that effect, we have all the officers represented in the audience this afternoon.

I would like to turn over the meeting to Jackie for the presentation.

MS. SILBER: Thank you, Luis. If I could have Slide 2, please. Good afternoon, Commissioners. I plan today to provide you with a brief overview and then Ed Baker will be addressing accomplishments, challenges, looking ahead to next year and areas where we believe the Commission may have policy issues to consider associated with information technology and management.

Slide 3, please. As systems and processes become more interrelated, it becomes critical that we

approach technology and information with an enterprise or a corporate view.

We really don't have the luxury anymore or the independent work on systems or solutions.

It proves often to be too costly and may in fact increase risk. Some of the actions that we're taking to ensure a corporate approach include reinvigorating IT governance.

Slide 2, please. This year, the IT senior advisory council, membership of which is at the office director level, is actively engaged in agency IT/IM strategic planning. Prioritization of systems for IT security accreditation, and they will be involved in prioritizing new systems development.

Another focus area -- sorry. We need the next slide, please. We're on slide number 2.

COMMISSIONER MCGAFFIGAN: CIO Overview, that's called 3.

MS. SILBER: Oh, that's why I have confused them. Thank you. Another focus area is investment in infrastructure, which is essential to ensure

 NRC is expanding. We need to maintain support for the infrastructure that we have in place, and at the same time, to modernize as appropriate.

success, particularly in areas where the work of the

And that is certainly an area where we will bring a great deal of focus. Managing information content requires that we coordinate many components, including ADAMS, the web, e-mail, and of course documents that are in paper. We will be continuing to focus on this, particularly as the new reactor licensing program moves ahead.

Finally last year when we briefed you on

OIS programs, I actually had been in my position, as

Deputy EDO, I think for a few days. But at that

time, I was asked to include the status on synergies

between OIS and ADM at this meeting. We have been

working to identify those kinds of opportunities.

We have completed one major action and are looking at a number of others.

In November of 2005, we realigned and moved the Publishing and Records Branch which was in OIS to

the Office of Administration. This allowed us to bring a number of like functions together.

And although it's only been a few months, we're already starting to see some very good results from that. OIS and ADM are just completing a process where they mapped functions in the areas of rule-

making and information collections.

Again, to look to see if there were any duplicative actions, opportunities for streamlining and they are in the process of finalizing what they have found through that process.

We're also looking at how the two offices accomplish two things that are very important to the staff.

One is the move of employees and the other is meeting facilitation, which includes scheduling of conference rooms.

And again, the two offices are starting a process of discussions to look for ways to better coordinate, to look for ways to streamline, and to look for ways to make it easier for the customer to request the services.

The other thing that we have done is, as you know, in April, we're going to actually be switching Katherine Green who is currently the Deputy Director of Administration and James Schaefer who is currently Deputy Director of OIS. They'll be swapping positions. And this is very important from the perspective of succession planning, to be able to better respond in the future, giving our senior managers an opportunity to broaden their areas of expertise is going to be very valuable. With that, I would like to turn the presentation over to Ed Baker.

MR. BAKER: Good afternoon, Commissioners.

Behind me, sit my management team, Jim Schaefer, my
Deputy, Charlotte Turner, Director of Program

Management and Support Staff, John Linehan,
Director of Information and Records Management
Division, Reggie Mitchell, Director, Business Process
Improvement and Applications Division, and Tom Ridge,
Director of Infrastructure and Computers Operations.

Also sitting with them is Cathy Lyons Burke, the
Senior IT Security Officer.

As Jackie mentioned, we had a number of recent changes and John, Reggie and Tom are all recent to their positions and Tom and Reggie are both graduates of the Candidate Development Program. As Jackie mentioned, we'll be starting with accomplishments. I'm going to talk about accomplishments in management infrastructure, systems developments, new technology and information management.

With regard to accomplishments in management, the recent OIG culture and climate survey showed extensive improvement within OIS in almost all areas and all of them being statistically significant.

We focused on communication, management leadership and, just a minute, I lost my place here, and training and development. Those were the areas that we identified as focus areas in 2002. And if you look at Slide 5, you will see that significant progress was made in those areas.

In addition, we also instituted a

leadership agenda, which we included in your background information. And that focused on leading the organization, bringing out the best in people, enhancing organizational effectiveness and building partnerships. All those activities contributed to the improving climate and culture in OIS.

For the latest survey results, we have identified three areas, preliminarily, as the ones we're going

three areas, preliminarily, as the ones we're going to focus on. And that is workload and resources, quality of supervision, and the quality focus of the products we're working on. And we're in the process of developing how we're going to improve what actions we're going to take to improve in that area.

I would like to say that in addition to the culture survey, we have had fairly extensive feedback from the staff concerning the workload in the office and the resources, and that is going to be a primary one, where we're trying to look at how do we do a better job of tracking what we're spending in particular areas, what resources we have in those areas and try to do a better job of matching those activities.

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We also, going back to slide -- well, I'll stay with slide 5 -- strategic work force planning, and in that, we developed our skill gaps and we addressed those skill gaps in the areas of project management, enterprise architecture and customer service.

With regard to leadership, as I mentioned, we did

fill two positions with candidate development

This was also helpful in looking at succession planning in those skills. And recently, as a result of looking at those areas where we have people retiring, we also identified that records management, records analyst positions are an area where we need to look at hiring early so that we can do knowledge transfer and we're looking at doubling encumbering.

However, it's also an area where we have had trouble recruiting. This is an area that is somewhat unique to government in terms of how the government does records management. And we had, I

think, it was three positions posted and basically we're re-posting those positions because we didn't find our well-qualified candidate, with the exception of one internal candidate who their office saw it was in their best interest to promote that individual.

So they decided not to make the switch.

But we are having a number of challenges in terms of IT security folks and in records management analysis, in hiring and recruiting. We're trying to make good use of the co-op program. The CIO, Jackie, has been very involved in visiting colleges and in setting up relationships with programs that have that capability. And to date, we have, in fact, hired two co-ops that we had on board, and we now have two more who are still working as co-op students.

We're extensively involved in leadership training and rotational opportunities. We have several team leaders who are in the team leader program.

We have a person in the leadership potential program and a person in the current CDP, SES CDP program,

Candidate Development Program.

staff.

We're also providing opportunities internally in terms of rotations, both using the senior assistant to the deputy director and myself to broaden the exposure of people on the staff to activities within the office. And using our program management support deputy director as an opportunity to get folks accustomed to working or familiar with working in the budget and staffing area. We also recently are -- well, we're going to be doing a rotation into the deputy director of the business process -- business process improvement and application development position, while the incumbent

Going to Slide 6, accomplishments and infrastructure. We have had good system availability during core hours. Our core hours are from 6:00 a.m. to 6:00 p.m. And it's 99.6% availability during that time.

is away at SES CDP opportunities. So we will be using

that position as well in terms of developing our

In the past, we have proposed extending

core hours. But in terms of a budget support area, that's not been an area that's been supported before. We have proposed it again because as we go forward, having been here when we were doing licensing in a big way, there are a lot of people here working over the weekend and to make sure that systems are available, you really do need to have support more than 12 hours a day, Monday through Friday. So we will be proposing additional support to maintain system availability. We supported 654 video conferences and 13,932 audio conferences. In terms of our infrastructure, we have refreshed 1700 workstations after their three-year life cycle. The biggest improvement for those workstations is in

COMMISSIONER MCGAFFIGAN: Can I ask just a quick question. On the video conferences and audio conferences, is that a significant percentage increase or is that the same as the year before?

MR. BAKER: I don't have that number. I can get you that number.

just processing speed.

COMMISSIONER MCGAFFIGAN: Okay.

MR. BAKER: And then in addition to the refresh of workstations, there are also a significant number of moves, ads, and changes in the order of 5,000. We're looking at completing the workstation refresh in July of this year.

Continuing with infrastructure. Slide 7.

We have implemented a high-speed remote access, and I know some of you are using it. My personal experience using it from a remote location, it's not very different from sitting at your desk, provided you have got at least the higher speed access, the cable modem access. We are in the process of expanding that. We are pretty much topped out with our current hardware and we are proposing implementing new hardware to support more users.

Right now, we can support, we've licensed about 500 users and so we're looking at expanding that to support both telecommuting and new reactor work.

This is an example of a new service that we provide. it not only costs money in terms of support.

it costs money in terms of FTE to manage it.

And there really isn't anything that goes away when you supply a new service like this.

It's an additional responsibility for the office.

We have implemented new tools to effectively block viruses and spam. We're blocking on an average about 10,000 e-mail viruses and 49,000 spam messages per month. A few do get through, but it's a relatively small number, and when that happens, then the staff works with the staff effected to remove those from the workstations.

But it is a relatively small number. We have completed the windows XP rollout, which is the operating system on the desk top and that went very smoothly.

In terms of systems development and new technology. The biggest rollout that we had his year was release one of the meta system which was designed to support the high-level waste licensing hearing process. And it allows for the electronic

filing of hearing-related documents when you consider all the subsystems and it has the potential to contribute significantly to quicker processing time.

One example that OGC gave me is, attorneys can work right up to a deadline, file electronically, not have to find someone to actually express mail something.

That it allows them that kind of flexibility and they can do it without much support.

This system we're looking at using for also the new reactor licensing work.

ASLBP, the Atomic Safety Licensing Board Panel, is working towards an electronic process for conducting hearings, and if they're in that process, you really need something like this to support that process.

We piloted a new electronic document in task tracking system for the EDO. The report back I have is that they're fairly satisfied with the product. They're looking at rolling that out to two other pilot offices, ours and I think NSIR is the other pilot office. This is the first move towards

eliminating many of the duplicate tracking systems that we have for tracking correspondence here in the agency, from offices that at least report to the EDO.

And it has the potential for reducing more of the duplicate systems.

Groupwise 6.5, has enhanced e-mail features, better reliability, increased capacity, and the ability to move someone's post office box or mailbox when they change physical locations in headquarters.

It also gives us the opportunity to consolidate the number of servers we're using.

And consolidating servers saves us money on servers. It reduces the space required in the operations center. It also reduces the electricity cost and the heat load. So, there are a lot of benefits coming from reducing the number of servers.

We implemented version 4.3 of ADAMS.

It added a new viewer to maintain

compatibility with the latest Adobe software and the

staff has been working on converting the TIF images

to PDF, because it actually improves performance of the system in retrieving those documents.

As of the first quarter of 2006, they converted about 99% of those. We also deployed a new web-like search capability for the ADAMS main library.

Continuing with systems development in new technology on slide 9, the technology assessment center evaluated the use of virtual servers. I won't say that the IBM commercial you may have seen on TV is for virtual servers, but if you have seen the commercial with a room full of servers, and they reduce that, that's what we're after. You are reducing cost, space, heat load, electricity use and it is a mature technology that's been used in the corporate environment. And we're looking at evaluating that for use here. It's something we'll go slow on. It is new technology for us, but it does have the potential.

Although the management of that is about the same in terms of managing the function of the servers. We have also evaluated and piloted a new

software tool that helps with decision-making, and we have used it in our budget preparation process and we think it has really helped us to reach decisions, to document decisions, and capture what that process is. It also is very useful if we get new direction from perhaps the CFO or the Commission on priorities with a click of a button, you can change a priority, reorder it, and come up with your new results.

It also lets you set hard and soft minimums.

So if you have a minimum you have to have to run the program, you code that in. If you don't have that much money, you drop the program out and you reprioritize. It really does aid in making decisions about relative priorities.

And you can do pair-wise comparisons in terms of those priorities and rank them. So that's it for systems development and new technology.

Moving on to accomplishments in information
management. I know the agency is well aware of the
new NRC Reporter and its web page, but that is
something where we worked with the EDO staff and came

up with, I think, a very attractive communication vehicle for keeping the staff aware of what's going on in the NRC.

In addition, we implemented a new public meeting notice web page which allows the public to go in and search meetings, both past and current, by location, dates, facility, participants and other criteria, and we have had very positive feedback.

They are always looking for improvements, but the comments we have had is it's a big improvement over what we had in the past.

We also supported NSIR's efforts to develop the electronic safe program, and that consisted of helping them with an inventory of records and helping manage the contractor who is processing the documents into the electronic safe.

Continuing with information management on page 11. We have implemented a new web page for communicating during emergencies. In cooperation with the Office of Public Affairs and the Nuclear Security and Incident Response office, we came up with a website where you

response and put it up in a preformatted web page, such that if you had a general emergency or another event, which was deemed to be of high public interest and visibility, you could communicate very easily and it was designed with the robustness that it could sustain a high volume of hits for people searching that web page.

As I have already mentioned, we implemented a new state-of-the-art search tool for the internet.

It's very similar in functionality to Google and provides NRC employees the ability to search headquarters hosted web pages as well as Regional sites and Labs. It provides search within search capabilities, detection of misspelled search terms and the use of Google-like wild cards with asterisk and quote marks.

Slide 12, continuing with information
management. This past year, we implemented a new
survey for the public website, and that survey
is based on the American customer satisfaction index,

which is used by a number of other Federal agencies.

The survey results for the first quarter of 2006 indicated a general satisfaction score of 70, which is consistent with the Federal agency mean score.

When we asked for the original numbers, the people at the American customer satisfaction survey actually came back and told us that was quite good for a first-year survey coming out of the box without any improvements.

We also completed the sensitive information screening project, which was a lengthy review for information that was security-related and will be sensitive. And then returning those documents back to the public library. I have to give the offices credit, the program offices, because they are the one that actually reviewed the documents.

But we were very much involved in removing the

But we were very much involved in removing the documents and placing them back up which was an extensive effort in itself.

Continuing with Slide 13, we also developed, proposed policy for sensitive, non safeguards information and

in e-mail.

conducted training. And that policy is currently
before the Commission and we're waiting for
additional direction before we proceed on that topic.

We also audited the completeness of records in ADAMS.

And we're trying to answer three basic questions.

Are the appropriate records collections being filed?

Are there offices which should be but are not putting their records in ADAMS? And are there gaps in the records collections placed in ADAMS?

And basically for official agency records,

offices are putting in those that they should be.

ADAMS is increasingly being used as it was

intended as the repository for official records.

The one area that we noted where there seemed to be a small volume, smaller than we would have expected is

And part of that I think is it's a laborious

process at the moment to put e-mail in ADAMS and
we're working on an automated process to do that.

We're also working on how to better monitor
compliance and we'll be working with the offices on

You may have seen an announcement in the

last couple of weeks reminding the staff of the need to capture official records, including e-mail.

With regard to accomplishments in IT security. We

have completed staffing the security team.

It was not an easy process. We had some difficulty

finding qualified staff and then we had difficulty

getting their agencies to release them to come to the

NRC.

that.

But I'm very happy with the staff that we

have picked up, and they're integrating themselves

well. And moving on with the effort of both

documenting the program and working on certification

and accreditation and setting policy as we go

forward. We're still trying to supplement the Senior

IT Security Officer.

However, again, we're having difficulty

finding the skills and knowledge to fill that, either

from a contractor standpoint or from a hiring

standpoint. We're trying both of those avenues.

And this would be to supplement so that we could actually help move through the process quicker in terms of certification and accreditation by basically splitting up the volume of material that has to be reviewed.

We also completed a penetration test for headquarters, which the Commission was previously briefed on. I'm not going to go into too much detail, other than to say that we have addressed the immediate issues that were high vulnerabilities identified during that process, and we'll be working on those that are of lower priority or just as a matter of the issue take longer or expensive to fix.

We also are working on scheduling the testing for the Regions and TTC which I know the Commission was interested in. They will be done this fiscal year.

As previously presented to the Commission, we have refocused the certification and accreditation efforts to align with the agency's highest priorities and I will go to the status of that effort next.

You have a color chart in your briefing material and

basically I'm going to provide some updates which were as of this morning.

That was Slide 15. For the reactor program system, the status is as reflected in your chart, the risk assessment has been submitted to the Senior IT Security Officer and is currently under review. That is the one -- I would say if we finished that, we would be entirely on schedule. So we're slightly behind schedule on that one, but I

think once we get the risk assessment done, we'll be able to move forward smartly.

For the Human Resources Management System, the three blocks that show as red for the privacy impact assessment and the two forms, those forms have been submitted to OIS and are in the process of being reviewed for accuracy and when that has happened, they will be submitted to the Senior IT Security Officer for approval.

The risk assessment, we're still developing between my staff, the contractor staff and the CFO staff. For the cost accounting system, CAS, we have

a difference of opinion between the CFO'S organization and my organization on the categorization of the system and the category of sensitivity of the information. We're working through that process.

Right now, it has been at the staff level and they have told me they are going to be submitting a memo to me asking for my judgment as the designated approving authority on the category and the sensitivity of the information for that system.

With respect to fees. We have had

some trouble in getting enough contractor resources to work on all these systems at the same time, and fees is behind because of that resource issue. The documents have been drafted and submitted to the CFO for approval of certification actually before sending them for review by the Senior IT Security Officer.

WBL, web-based licensing, I know the Commission has been briefed on that topic, and we're basically waiting for a path forward from NMSS. So,

the certification and accreditation effort

Is not critical path at the moment for that

particular project.

For NSTS, there is a kick-off meeting, I
think, today, where we'll be talking with the
contractor about certification and accreditation, so
that process is just starting. For the LAN/WAN,
which is a system owned by OIS, those documents, the
five first documents have been submitted to the
Senior IT Security Officer for review.

And again, that is slightly behind schedule.

The same thing for the data center

telecommunications, DCT, those are in draft.

They actually are waiting for a decision from me to proceed on direction on that one.

What we're finding is for these older
systems, it is an issue with who's still here when
those legacy systems are put together.
The level of documentation that's available,
and does that documentation support the information

needs we need today under the new FISMA requirements?

 It has been somewhat painful to try to develop the information to populate those documents.

With manage public key infrastructure, those documents have been drafted and they're currently with the system owner, which is my staff for review.

Lest you think that all of this is going in one direction, I do want to mention one thing.

We have been talking with the ASLBP for LSN, and the discussion was around system categorization.

This is a publicly available system, and they had proposed it as moderately sensitive information,

which to us seemed high for something that's publicly

available. After several discussions, they did agree

based on looking at the FISMA standards that low was the correct categorization of that information.

So this is not an issue of OIS always thinking something should be higher than what's being proposed by the system owner.

We're using our best judgment against the standards and providing advice to the offices on which way it should go. It's interesting, in Jackie's

and my discussions with other agencies and with discussions or reviews of IG reports, one of the items we came across for offices that hadn't finished their system categorization or agencies that hadn't finished their systems categorization before moving forward, one agency the IG found that in 30% of the systems they were over categorized. And the amount of money that cost, not just in CNA, but in operating costs and security, was not insignificant.

So it's important that we do this right the first time.

Let me move on to slide 16, which is challenges. My biggest concern in the short term, and by short term, I mean in the next two to three years, is maintaining legacy systems operable.

In the example that I'm going to use that causes me the most concern is Human Resources and Management System, the one to use for our time and labor.

This is a system where we are currently in software version 7.5. The vendor is at version 8.5.

We are five or six versions behind the vendor.

Our version is not supported.

The hardware vendor has told us that they are going to discontinue supporting the hardware in April of 2008. This is the manufacturer. There are some avenues to get other support, but there are additional risks when you do that.

We are experiencing more frequent breakdowns of the hardware. This is a system that's very important to us as an agency.

And I raise it because this is an area where -- I use this as an example, but my concern is for infrastructure. We need to stay current in terms of investment, to stay within supported hardware and software.

I'm going to go ahead and move on to IT security. I have already mentioned the challenges with hiring skilled staff and contractors. I have also mentioned the quality of system documentation for legacy systems and the challenges that presents in trying to move forward with certification and accreditation.

Also there is still an issue of getting the staff. And by this, I mean agency staff, not just my staff, to accept today's threat environment.

And the risks that that imposes and the necessary level of security. There is still an atmosphere of this is OIS's problem, this is the security's team problem.

And we just issued an agency -- I just issued an e-mail to all employees this morning talking about the penetration test results and two features that we need employees' cooperation in, protection of pass words and being careful on clicking on links in e-mail.

Because they do present special risks and there were two articles in there that talked about what some of those risks are. So hopefully, we'll continue to improve the communication, and get the staff to understand that we are in a much different environment today than we had been previously.

Moving on to emergent work. There are a number of OMB initiatives, but given where I'm at in time, I'm not

we push back.

going to spend a lot of time on those initiatives.

However, the challenge is that if we are not moving forward with things that are important to OMB -- for example, enterprise architecture, information sharing, earned value of management, that has the ability to impact the ratings we get on our exhibit 300s for IT investments.

If we adversely impact those, that has a

potential for funding for new projects. And that is the feedback loop in terms of those. And so we're working on moving forward with trying to comply with the OMB guidance, but it is a challenge between juggling internally-driven mandates and externally-driven mandates. But that is the challenge and those are the risks when

The next area I want to talk about is Human Capital. As you are familiar with from the presentation last year, we have an aging work force within OIS.

In 2009, 34% of the staff will be eligible to retire.

As I mentioned, we had some difficulty hiring at the entry level and at the senior grades.

Some of that is driven by what the industry is

willing to pay and what we can pay.

That's also, in some cases, it's not money, it's just finding people with those skills.

That's particularly true with -- I found out very recently, with the Breckridge management and record analysts staffing.

Lastly involved IT/IM management needs -- and this is really trying as an agency to plan for new technology, to plan for obsolescence early enough that we can get the budget decisions made because you're looking at a -- most likely a 24-month development cycle once you decide you need something. That means you have got to start that much earlier in recognizing what you want, what you need, so that you can plan for it and get it in the budget cycle, particularly for large investments.

And when everybody's busy, particularly in the program offices, it's sometimes hard to get focus

four years out. This is what I think I'm going to need four years from now, or even three years from now.

Looking ahead. We're looking at supporting new reactor licensing program activities. One of the things I already mentioned was the meta system and how we think that working with ASLBP

or make the licensing process more efficient. However, it also involves change management and change is always hard. This business process improvement will most likely go with implementing an

and NRR, we think that has the capability to enhance

We're looking at new tools to support efficient processing and also the construction inspection program.

electronic filing system.

This is an area where NRR has mentioned they're looking for a new tool. We're talking with them about requirements. The question is, can we define the requirements early enough so that we can get something into the budget cycle so that we can

support what they want when they want it.

The next version of ADAMS. This is actually much better news than I thought I was going to be presenting because we had a meeting with the vendor just last week.

And the vendor is actually going to support
the current platform longer than they had originally
anticipated. And they have actually initiated some
interim steps and some interim products such that
we're not faced with moving from where we are to a
web-based application as the next step.
And so we're going to be able to delay some
significant costs.

But we are still going to have to make some investments in the interim to support things like electronic safe, safeguards LAN, and that sort of thing, Electronic Hearing Docket.

With respect to the enterprise-wide IT/IM strategic planning, as Jackie mentioned, we are working with all of the program offices and the IT Advisory Council to develop a plan or planning below the level of the

agency's Strategic Plan that fits in with those goals that address IT/IM within our agency's Strategic Plan. And we have got the staff involved and we also have the Office Directors and the Regional Administrators involved or their representatives on the IT advisory council.

With regard to future Commission policy decisions, I have already mentioned SUNSI and we look forward to that SRM.

Priorities of new OMB requirements, and this is the issue that I mentioned between internal and external mandates and trying to get the balance on how we deal with both of those.

I appreciate the support the Commission gave us on the push-back on HSPD-12.

That allowed us to get it in our budget cycle
where we could appropriately plan for that.

And as we see other large expenditures, we'll be
doing the same thing and making sure that you are
aware of those and we make the right choices.

And was we go forward, we'll be looking for, you

know, Commission guidance on priorities for new development.

Because I can tell you based on what's currently on my plate, between FISMA and operations and records management, trying to do a lot new is going to be very tough. And that concludes my presentation.

MR. REYES: That concludes the staff's remarks and we're ready for questions.

COMMISSIONER MCGAFFIGAN: Are you really?

Thank you very much. Normally, the Chairman would go ahead and start, but I'm going to lead off in his absence. Tell me, and I'll start by -- I do think you have accomplished a lot. I mean, I think that -- I continue to think that where we are today compared to where we were four or five years ago is a very large step forward, and the current management team deserves credit for that.

It's the trouble of being around here long enough.

The new folks may think we've got all the problems,

but these problems are pale compared to some of the

problems we had when ADAMS was introduced, when Star

Fire bit the dust or some of those issues.

But I'm still, you know, what Commissioners do is, we focus on where the problems are.

E-safe and Secure LAN, where are we in terms of getting those broadened outside of NSIR - Secure LAN doesn't exist yet, but E-safe exists in some sort of pilot program. But where are we in terms of getting those broadened?

MR. BAKER: Well, right now, NSIR is in process -- they have a wireless system set up in the consolidated test facility. And they're looking at what are the implications in terms of running that system, what are the requirements, what security measures are appropriate?

I don't have a schedule for when they're completing that. But I do know that they're working on that particular approach. And like I said, they are testing that right now in the consolidated test facility.

COMMISSIONER MCGAFFIGAN: And that's for the E-safe?

E-safe is continuing to be populated and is still set up in a room. I know they were testing within the room. They were testing, I would say, a network within the room. It hasn't left the room.

MR. BAKER: No, that's for secure LAN.

MR. REYES: Yeah, last count was we had 4,000 out of 10,000 documents that were profiled on E-safe and that's moving right along.

COMMISSIONER MCGAFFIGAN: But in terms of a typical NSIR staffer, let alone a Commissioner's ability to use that, he has to -- physically, he has to go to a room.

MR. REYES: Yes. we're not ready until 2008 to change that unless the budget changes.

COMMISSIONER MCGAFFIGAN: Well, even if the budget changed, could you get it done faster or is that something that's limited by figuring things out that you haven't figured out yet?

MR. BAKER: That's definitely part of it.

When we went to the Commission with our FISMA plan
and we said here is what we see as the highest

1	priority systems, and the Commission agreed.
2 3	And March 27th, we are taking the remaining systems
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5	to the IT Advisory Council for prioritization.
6 7	COMMISSIONER MCGAFFIGAN: The Commission
8 9	agreed to a prioritization for the
10 11	MR. BAKER: Well, the seven
12 13	MS. SILBER: The seven systems that we'd
14 15	focused on this year.
16 17	COMMISSIONER MCGAFFIGAN: Is there a vote on
18 19	that or do you assume that we agreed because we didn't
20 21	violently object in the SRM for the January meeting?
22 23	MS. SILBER I think it's closer to the
242526	latter. It was a memo that went up to the Chairman
27 28	with copies to the Commission, but it is the
29 30	financial systems as well as the important systems
31 32	In the material areas.
33 34	COMMISSIONER MCGAFFIGAN: So E-safe is not
35 36	a FISMA priority at the current time?
37 38	MR. BAKER: It's not one of the seven.
39	MS. SILBER: It's not one of the first
40 41	seven. I think it will be a priority.

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The other thing I would say is that, Luis is right, I think the schedule is looking at 2008.

But in planning for that, NSIR particularly is definitely looking at expanding the number of users, expanding beyond NSIR. So that's definitely in the plan.

I think it -- and I do think that a lot of
the issues need to be addressed and tested before we
move ahead.

So I'm not sure that significantly more budget would change the schedule dramatically.

MR. REYES: We are aware that you volunteered to be a pilot unit and we got you down.

COMMISSIONER MCGAFFIGAN: I mean, if you got my wireless set up, I'll --

MR. REYES: We got you down for a volunteer for the pilot and I didn't forget, so we're working that.

COMMISSIONER MCGAFFIGAN: Okay, that came up in a periodic, for my fellow Commissioners.

There was no paper on that either, or you might have had five volunteers, I suspect, but whatever.

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I do think that just on the issue of the

Commission approving the seven, I'm glad you

clarified that. You really shouldn't, unless you ask

us to decide something, you really shouldn't assume

that we have decided something.

I mean, we perhaps if not violently
objected, a memo written to the Chairman, not to the
Commission as a whole, is even less likely to be
objected to because we don't normally look at that as
a voting matter.

In security space, you were in the process when we talked in January of trying to get a contractor on board who was going to be able to independently look at where we were going.

Is that contractor on board today?

MS. SILBER: Yes, and it's Software Engineering

Institute, SEI out of Carnegie Melon, it's a Federally funded –

COMMISSIONER MCGAFFIGAN: DOD FFRDC –

A lot of experience in this matter?

MS. SILBER: Right. And actually, we are doing that agreement contract out of the EDO's

office. I have lead on that. And they have actually made extremely good process.

I met with them this week. They're wrapping up the data collection process. We spent some time with them identifying the agencies, the other government agencies that they'll benchmark. And they're on track for providing us briefings and final reports by June of this year.

MR. REYES: Yeah, they're on campus and working and things are moving.

COMMISSIONER MCGAFFIGAN: So June of this year, we'll have a report from them?

MS. SILBER: That's right, right.

COMMISSIONER MCGAFFIGAN: I know SECY has lots of things on their agenda during that time period, but this is pretty important stuff. And I do think we might want to think about having a briefing in the impossibly difficult June time period. But the quizzical Secretary is looking at me.

MS. SILBER: Actually, Commissioner, what I talked with them about this week is probably an

attempt to do a status update, probably sooner than

June for the Commission, so that you can see what

we're hearing from them. And that would include SEI,

I would think, sitting at the table and sharing

findings with you.

COMMISSIONER MERRIFIELD: Yeah, if I may, I mean, I had originally brought to the Chairman that we ought to have an independent look at this issue which, and he agreed, ultimately led to his decision to put out a requirements memo to the staff. I think it was my expectation we would be briefed as we were going along, not just have a work product that was complete and we would get that.

In addition, I'm curious and I would be interested to find out who you're using as a benchmark, some of the entities you're benchmarking because that may help inform --.

COMMISSIONER MCGAFFIGAN: Why don't you tell us. Where are you headed?

MS. SILBER: We talked with them this week and actually we have -- we have identified a number

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of possibilities. We haven't talked to the agencies yet. So at this point, I don't want to identify specifics.

COMMISSIONER MCGAFFIGAN: Lest they say no, because you identified them in public.

MS. SILBER: No, or they may not be available and we don't want to put them on the spot. But we had a set of criteria that we used. A lot had to do with how they were rated this year in their IG reports in terms of whether they had a satisfactory or acceptable or poor program. As well as a lot of other criteria and I'll be glad to share that information with the Commission right after this meeting.

COMMISSIONER MCGAFFIGAN: When is the progress report due?

MS. SILBER: We talked with them and we're expecting to meet with them some time in late March. In fact I'm meeting with them in two weeks for an update briefing.

And at that time, we're going to talk about

setting something up with the Commission.

I would hope we could do the first update briefing in April.

COMMISSIONER MCGAFFIGAN: Okay.

Commissioner Merrifield?

COMMISSIONER MERRIFIELD: Well, I'm going to use up the rest of your time and switch over to mine. As a final one, as a final one on that, Jackie can take sort of a take-home. I would like to discuss this matter with you at some time not too far after this meeting because I may want to get some more updated information. Okay.

Switching over to my time. Going back to

Slide 11, you spoke about the web page for

communicating during emergencies. And I'm wondering

-- and this may be a detailed question and you may have
to get back to me on. But I'm wondering for what

volume of inquiries that is built for?

MR. BAKER: I can't tell you the exact number. However, when I asked my staff, they said basically an unlimited number and I challenged them

on that, and they said, well, extremely high. COMMISSIONER MERRIFIELD: You were right to challenge your staff, but you can tell them a Commissioner would like to know as well. MR. BAKER: Well, we can get you a number, but they told me in their opinion, we would not reach that number. COMMISSIONER MERRIFIELD: So you're going to come back and tell us that if in a worse case scenario, it's not going to crash our server? MR. BAKER: That is what they told me, but we can try to get you --COMMISSIONER MERRIFIELD: I would like to have that level of assurance if we're going to be using this as a communications tool. MR. BAKER: We considered that also, I'll tell you that. COMMISSIONER MERRIFIELD: All right. Going to slide 12. You spoke of the American customer satisfaction survey. We got a 70%. They thought first year good job,

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pretty good start vice other folks that they reviewed.

What were the areas they thought we could improve?

MR. BAKER: I don't have that level of

detail with me. We can get you that level of detail.

COMMISSIONER MERRIFIELD: Okay. I'd be interested in understanding that. I'd like to put some meat on that particular comment.

And let's go to Slide 16, Time and Labor.

MR. BAKER: Yes.

COMMISSIONER MERRIFIELD: This is one where you intimated we may not have continuing service on our hardware. We may have a software problem.

MR. BAKER: Well, can I just give you more detail?

COMMISSIONER MERRIFIELD: Yes.

MR. BAKER: Okay. Basically where we are with this particular software package, we cannot put in new hardware because the new hardware runs on a new operating system and the old software won't run with that operating system.

Now, I have talked to the CFO.

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1	COMMISSIONER MERRIFIELD: Sort of a Catch-22.
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3	MR. BAKER: They are exploring moving to a later
4 5	version of the software, which will then let us
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7	update to a later version of the software, I'm sorry, hardy
8 9	And I'm not sure what their schedule is, but that's
10	And I'm not sure what their schedule is, but that's
11	what they're working on.
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13	MS. SILBER: And just one clarification,
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15	you know, it's entirely appropriate that we
16 17	raise this issue with you.
18	raise time reduce with your
19	Certainly legacy systems are a big concern that we
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21	have about continuing to support it.
22 23	But both the OIS team and the CFO organization ar
24	but both the cro team and the cr o organization ar
25	taking this seriously and looking at what do we have
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27	to do. And Ed mentioned earlier, there are outside
28 29	vendors you can go to. So, I don't think
30	vendors you can go to. 30, I don't tillik
31	what we're saying here is we won't have HRMS.
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33	That's not a position we never want to
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35	COMMISSIONER MCGAFFIGAN: Are we going to
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37	get paid?
38	MO OH DED. Dut we are definitely wealing
39 40	MS. SILBER: But we are definitely working
40 41	at the solution. It's just that in these particular
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ploring moving to a later will then let us e software, I'm sorry, hardware. hedule is, but that's

situations, you have to do a lot more to give yourself the assurance that the system will operate.

COMMISSIONER MERRIFIELD: Yeah, I mean, what I was going to say we can talk all about different services and servers and systems. But at the end of the day, the number one -- one of the major issues that motivates our people around here is making sure they get paid on time and that's certainly one thing we can't afford, no pun intended, to ignore.

MS. SILBER: Right.

COMMISSIONER MERRIFIELD: Well, I won't ask the -- I won't expect you to give me the following answer. But you can do it later on.

You know, what is it going to cost and how long is it going to take us? And perhaps if you folks can provide that in greater detail after the meeting.

MR. BAKER: We will consult with the CFO and give you an answer.

COMMISSIONER MERRIFIELD: You know, we're in mid cycle time. If it's something that we need to

take a look at in terms of recalibrating the

Commissioner's priorities, this may be one worth

considering or not.

And that brings me really to my last one,
which is a comment. You mentioned HSPD-12, which was
an initiative to require the Federal departments and
agencies to come up with a uniform identification
system. And this has been a personal issue for me.

I think to our credit, our staff, both OIS staff as
well as the folks in NSIR, we're trying to do what
they could to come up with a system that would
provide us a level of security on our ID's, ID's
which we have right now that work pretty well.

The rest of the Government is waiting for OMB'S guidance on that, which I trust we still are.

In the absence of that going forward didn't seem to make a whole lot of sense, since it appeared it was going to cost us somewhere in the neighborhood of \$3,000 an ID to convert.

So I think it was right for the staff to bring that to the Commission and I certainly would

credit similar situations, if you all think we're going down the road and it's going to cost us too much, the Commission should be informed so we can make that political decision as we have to make it.

So I do want to put that into the record.

We did not move forward and I thought that was the right thing to do. That's all I've got.

COMMISSIONER MCGAFFIGAN: On Commissioner

Merrifield's time, I'll just note that I agree with

Commissioner Merrifield, but I also note that the

cost -- looking in the Federal pages of various

publications, those who are trying to proceed at pace

seem to be lost and there are privacy issues and

there's all sorts of issues that haven't been worked

out yet. Is that accurate?

MS. SILBER: That's very accurate and I
think what we have gained by taking this approach is
that we're going to learn or at least we're going to
benefit from the learning of others that are out
front, and as you said --

COMMISSIONER MCGAFFIGAN: One of the issues

is how much information you try to put in the badge versus how quickly somebody's reader can possibly process that information and the purists want vast amounts of information on the badge, and the people who actually have to let people in the buildings are saying, well, we sort of like to let more than one person a minute in, you know.

MS. SILBER: And there are still issues right now, with whether or not there will be contractors ready to provide the software and hardware. That's still being worked, which was another thing we thought was going to be the case around this time.

COMMISSIONER MCGAFFIGAN: Okay, well,
Commissioner Jaczko.

COMMISSIONER JACZKO: I intend to use the Chairman's time.

[Laughter].

I had a question on Human Capital.

This was something that came up at the recent

Commission meeting we had on human capital

project-based hiring.

initiatives. Jim McDermott there was talking a little bit about some of the difficulties in the IT area, particularly, how do we deal with getting the right people with the right skills when those skills are almost probably obsolete as soon as we get through the process of hiring people sometimes. And one of the things he talked about there was the concept of contingent hiring or what he called

So the idea being that it may make more sense to hire people on a short-term basis than to hire people for long term and have to spend a lot of resources in terms of training.

So I wondering if you could talk a little bit about how you see that playing out for your office and what kind of ideas you have got in that area?

MR. BAKER: We haven't used -- or at least the terminology project-based hiring.

However, we have used term hiring, and we have hired people for two-year terms, four-year terms and basically the four-year term is the longest that you

are allowed to do that. And so we have used that.

And in particular, as we're reacting to the penetration test results that we have and the actions that we see we need to do to correct those things. We are looking at term employment for that activity, the issue being I can hire contractors, but I still

have to have someone who is knowledgeable to manage the contractors.

So we are looking at term employment for that kind of work. I think that matches in terms of the intent, even though the terminology is different.

COMMISSIONER JACZKO: And that is -- do you see that as something that's going to increase in the future or potentially decrease?

MR. BAKER: Where it's appropriate, we will continue to use it. At this point, I don't know that I can forecast whether it will increase or not. I mean, it's increasing in the next two years. We'll have to see where it goes from there.

Part of it is what's the term of the work you're going to do?

And I would completely agree with you, if you have got a project that's two years long, then that seems appropriate.

So we're trying to make a match.

COMMISSIONER JACZKO: The next question I want to focus a little bit on -- you talked a lot about new reactors in a lot of various meetings recently so I guess I couldn't let this meeting go without talking about that.

I'm just wondering where you see some of the challenges in dealing with new reactors, getting staff prepared to handle some of the new work that will come with that. I guess the question ultimately is, do you see that there being more of a challenge with our existing systems, being able to handle the work load or getting people to get on new systems to be able to handle that additional work load?

MR. BAKER: Well, if I use the experience with the meta system, which is the electronic system we set up for high-level waste. There are issues in my office and moving forward, you know, developing

new business processes.

in terms of changing their processes to be able to

parallel process 11 licenses versus a lesser number. So I think from the experience that we have got with

There are offices with the customers

high-level waste, it turned out to be fortuitous.

We have done that training in terms of how the system works. But as you look at that, you have to match what the system can accomplish, what the system can offer, and then do the trade-offs between that and your current business process. And where does it make sense to reach that compromise?

So I do see that as a challenge going forward.

MR. REYES: Yeah. First of all, we just sent you the FY-06 mid year budget allocation, and you're going to see there a list of what are called infrastructure activities that are related to new reactors, but the bulk of them are on Ed's office and that's a way to try to get ahead of this work load that's coming to us. ASLB is looking at that system

to try to use it. They were going to be trained.

They will that experience with high-level waste and they are trying to see, can we just use it also for new reactors.

So, that would be in my mind a significant gain if they can do that.

You know, if you look at the problems that we had

MR. BAKER: Another good example is the automated capture of e-mail.

with the volume of comments that we got on the early site permits. Certainly if we can automate that process to get those documents into ADAMS, that's going to really help the licensing staff.

And, you know, that's one where we can probably do that with smaller changes to the business process improvement. So, I think there are opportunities.

Anytime, though, you try to put a staff through change, there are challenges.

MS. SILBER: And I think the examples that

Ed just shared with you have come to our attention

and we're deal being them because the support offices

and NRR are working very closely, as early as possible to identify what might the needs be.

Does automation help? I mean, all of the support

offices as you well know are looking at these.

But I think it's because of that early engagement on infrastructure issues that we have identified things that we're now working on for solutions.

COMMISSIONER JACZKO: Thanks.

COMMISSIONER MCGAFFIGAN: Commissioner Lyons?

COMMISSIONER LYONS: Ed, you mentioned that
we don't have a contractor network support outside of
the core hours, outside of regular working hours.

And you also mentioned that you were recommending
that that change. I just want to mention that I
concur with your recommendation. I think that's
probably going to be more and more important, as you

You highlighted that we block perhaps 10,000 viruses a month and you said the number that get through are few. Any idea how many that few is?

suggested. So, I think that's a good idea.

And are the few that get through indicative of cases

where we haven't updated software frequently enough?

Or, is there a generic reason why some do get through?

MR. REYES: Don't reveal any secrets?

MR. BAKER: Is that something I can get back to you on because we would have to go back and take a look and see. I mean, I can tell you the types of things, but I wouldn't necessarily be inclusive at whether it comes in on a disk or whether is comes through the fire wall and gets past the filter. We'd have to look and see what actually the causes are.

COMMISSIONER LYONS: That really was my question, whether it's people inadvertently bringing it in.

MR. BAKER: Right. Let us get back to you on that one.

COMMISSIONER LYONS: You mentioned installation of the Groupwise 6.5. As Jackie has heard me say too often, I'm not a fan of Groupwise.

Are we quite certain that upgrading Groupwise instead

of getting rid of Groupwise is really --

MR. BAKER: Well, I can tell you where we ended up at the last budget and that the Commission approved \$250,000 for moving to Microsoft Office, and that basically lets us plan. Then we told the Commission at that time we would be putting more money in for the transition. But given prior budget decisions, that's where we are.

MS. SILBER: Well, we also have to be careful because moving to Microsoft Office doesn't address your question. I'm sorry, did I get ahead of you Ed -- because the backbone, the Groupwise would be a separate effort if you wanted to move to Microsoft as your infrastructure. And I understand you're right. We have talked about it a lot.

I think I have shared with all of you that whenever I go out and talk to the interns, it's the first question they ask me, why on earth does this agency use something other than Microsoft? It's what people are using in most cases. So, I think it is something we'll look at.

Although I will tell you we find some real advantages to Groupwise, I think the Commission will have to weigh the pros and cons on that.

COMMISSIONER LYONS: I think you can guess which way I'm going to weigh in.

[Laughter]

You described the Decision Lens program and
I have used similar programs and found them to be
very, very useful. But I have used them in
environments where we didn't have concerns from FOIA.
Have we thought through how a program like Decision
Lens in which one essentially catalogs the evolution
in a decision path? Have we looked at the
intersection of that type of a system with FOIA
issues in the agency? And hopefully we have.

MR. BAKER: We have been using it so far in our budget process. And as you know, the budget is not released until after the President submits the budget. And so in the end, what you have got is a number of drafts that end up in a final document.

And I'd have to turn to Karen for legal advice on the

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issue of using that.

COMMISSIONER LYONS: I agree that's your end product. But there is a whole lot more somewhere in the system is my concern.

MS. SILBER: And I think the short answer to your question is, we really haven't looked at that. It's been used only in OIS for their process.

So, it's been a very local application until we had some view as to whether it provided value.

But that's a good point and, Ed, you can correct me, But I don't think we have really looked at that issue yet.

MR. BAKER: Not specifically.

COMMISSIONER LYONS: Do you want to comment, Karen?

MS. CYR: I mean, it's in some ways no different than creating any kind of work in progress.

The preliminary drafts don't need to be kept for FOIA purposes. But if it does track, if it does trip the definition of a record at some point when it gets to the point where it's reason is being shared as an

interim draft and it's being shared at a certain level that trips the record keeping requirements, then you'd have to have some kind of output that you could keep.

We have obviously an electronic record keeping system, so you can keep whatever your electronic version of that. But from the way you are describing it, it's not clear to me that you would get to whatever the final product is.

It's just that you are looking at different drafts of a process going through that, that you would have not necessarily created in your own records. But you would look at it in a sense no differently than you would in terms of analyzing any other document creation process to determine where you are, whether that's something that must be kept for FOIA purposes.

COMMISSIONER LYONS: I asked this partly because you also made the comment about perhaps changes in ADAMS too. I don't remember what words you used, but perhaps automatically and or e-mails, that isn't the word you used, but it was some way of more rapidly or more efficiently getting e-mails into

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ADAMS.

I was just hoping that in this whole process with a tool like Decision Lens, you could carefully evaluate whatever the issues may be as you get into this.

MR. BAKER: We certainly will do that.

The term I used was capture of e-mail and there are two different ways of looking at that. Either you provide a way for the staff to click on a button and easily transfer something which there's a conscience decision that it is an official record and it goes in. The other mechanism is you set up some sort of screening software that would do that. And so, there are a number of different ways of looking at that process for capturing e-mail.

COMMISSIONER LYONS: Thanks.

COMMISSIONER MCGAFFIGAN: I'm going to use the Chairman's prerogative. We'll have a brief second round if people are interested. I'm interested.

So, let me just ask a quick question and I'll see if my colleagues want to use the time.

The maintaining legacy systems operable and the planning and prioritization for current and future IT/IM business needs are obviously connected.

How do you get the offices to focus on the fact that they're on version 7.5 and 8.5 is where the vendor is and now we have got archaic software, and hopefully got to plan long before we get to that point.

But how do you enforce that in the budget
process? Does the EDO have to send out sort of
reminder notes? I note your system is getting to be
six years old and that's, you know, the dinosaur era.
And I expect to see in your budget
formulation, even though it's not sexy, it ain't
advance reactors, it ain't something else. I expect
to see a significant wedge of money for replacing
that system.

How do you force the busy offices who are focused on programs, to actually focus on the fact that they're going to lose their software?

MS. SILBER: Well, I think -- what we have done up until now is what I would describe as a

dialogue, and I will tell you that a sponsor who is in that situation is just as interested and just as anxious to solve the problems as we are.

COMMISSIONER MCGAFFIGAN: Once they figure out they're in it.

MS. SILBER: Right, right. And I will tell you that Ed reaches out and communicates with sponsors when he sees these kinds of issues, and, you know, we offer help in those areas. The other thing is I mentioned earlier, the IT Advisory Council that has existed for some time, but the word I used was reinvigorate and I think that's what we're seeing and that brings all the right people to the table to talk about some of these issues as we start to talk about what should get funded this year, what kind of planning needs to happen.

The other thing is that in the last, I
would say four to five years, both OIS and the
offices, we have just gotten smarter over time from
learning about how to do the capital planning. And I
think in that process we see a lot of it as well.

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COMMISSIONER MCGAFFIGAN: Well, do we have the -- does the Office of Administration, have an annual meeting with us or they do not?

MS. SILBER: They do not.

COMMISSIONER MCGAFFIGAN: My last question,

Jackie, is out of the OIS business. Where are we with

GSA? You heard me address it last week.

Luis heard the Commissioners beg Senators for help

last week. Why don't you give us the latest update

as to where we stand, both in terms of

getting the people down to Bethesda, not that we want

them to, but we have to as an interim measure, the

intermediate measure, the long-term measure.

And that's it.

MS. SILBER: I'm going to start with the

long-term and work back. In the long term, we have

had some meetings with GSA.

I have been involved, Tim Hagen has been involved, the staff has been involved. GSA has been

extremely helpful to us in this process.

They face a number of challenges. One of the

challenges they face is that there's something that is the prospectus process and that goes to Congress for approval. And they're usually planning four years out so that the projects they bring to their oversight committee this year are really looking at projects for 2010.

COMMISSIONER MCGAFFIGAN: Their oversight committee is Governmental Affairs or EPW – COMMISSIONER MERRIFIELD: EPW.

And we picked the right -- I mean, part of what -
I'm sorry, not to interrupt. Part of the issue we're grappling with isn't necessarily that GSA isn't being helpful, there are statutory requirements they have to deal with and that's really part of the issue.

MS. SILBER: But I will tell you we met with them within the last three to four weeks and they have already been back to us to tell us they have gotten an agreement to go at what they call out of cycle to put our proposal in to get it in this year's prospectus review.

They are working with us and they turned

around guidance for us in 48 hours. They turned around a review of the language we gave them in 48 hours.

So, I have to say that they are being very helpful. As Commissioner Merrifield said, they do have certain statutory issues and these are the ones I think you raised with our oversight committee.

One is the issue of the prospectus and I think they have helped us to be creative to deal with that.

The other issue is how wide your area of competition has to be and there are certain restrictions they have to work under.

And again, we have given them a lot of documentation and they are working with us to try to accommodate what we think is a valid need to make sure that we keep any significant growth within this campus or very close to it.

So those are the two challenges they have on the long term. As far as what we're calling the intermediate requests, again, they have been really effective in working with us. They are putting the requirements

out and they have a process that goes out every month.

So they're putting requirements out this month. It closes mid April. So that by then they'll have responses back from organizations that have space within a reasonable distance, for an interim solution. They have done a lot of work with us on market research, so we have an idea of what that might be.

But until the competition is conducted, we won't know for sure. And the effort that I left for last, which is Bethesda, that's been challenging. And a number of things have occurred --.

COMMISSIONER MCGAFFIGAN: Also the most real of these efforts.

MS. SILBER: Yeah, that's true.

But we're hoping we learn too so that we start to anticipate some of these things. So, that is not going as quickly as we had originally envisioned.

We're now looking at space available in June to move people from the training center here to

Bethesda. But I will tell you that Tim Hagen and the Office of Administration have plan b, c, d and e. So that new hires will have space and summer hires will have space.

We have made very clear to the offices,

don't let space be the reason you don't hire and make

offers.

I mean, among other things, I will tell you that Tim has staff that go out through these buildings on a weekly basis and count vacant offices.

To know where they can put people in the interim.

So, it may not be ideal, but we have back-up plans.

MR. REYES: And this is just a symptom of the growth that we're seeing and how our systems such as budget and space and all that match what's happening in our environment. We have been told this week that there will be an announcement of a further number of plants and we had -- I had no idea on that.

So it's going to be a significant addition to our work load in terms of types and numbers.

So we're just going to have to talk a lot

internally about trying to anticipate as much as we can because our processes are not that fast.

COMMISSIONER MCGAFFIGAN: With those brief questions, Commissioner Merrifield, do you have any questions?

COMMISSIONER MERRIFIELD: I think we used far more than the Chairman's allotted time.

COMMISSIONER MCGAFFIGAN: Creative use of time.

COMMISSIONER MERRIFIELD: I've got to go in a few minutes to catch a plane, but I'll make two editorial comments. One, regarding Tim Hagen.

I know he's been working hard with the folks at GSA to deal with Bethesda. You mentioned backup plans, A through E. I'm hopeful we will not have to use a cat-in-the hat approach to go further than that.

MS. SILBER: As am I.

COMMISSIONER MERRIFIELD: The other comment is related to our decision on various software packages and systems that we use here and recognizing Commissioner Lyons' concerns about going with a Microsoft product.

 You know, there are occasions where we may or may not have been on the right horse.

But I would say to put things in a positive
way. We do have a lot of challenges, but I would say
for an agency, certainly of and agency of our size
and even for agencies much larger than us, setting
aside agency's whose purpose in life is to gather
intelligence.

I would say the host of computer systems we have here are probably sophisticated in their breadth as many, many other agencies and while there are challenges that we grapple with, I think the staff is to be credited with having to manage a whole lot of programs and a lot of legacy systems.

They are very important for meeting our health and safety missions. And we may bash on you, on one here and there, but in the main, there is a lot of work you have and a lot of things you have to keep track of and I certainly respect and appreciate all the work that your staff does to make that happen.

MR. BAKER: I thank you for that

1	comment for my staff.
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3	COMMISSIONER JACZKO: I will just briefly
4 5	follow up on Commissioner McGaffigan's point. Bottom
6	Tollow up on Commissioner McCamgan's point. Bottom
7	line for the long term goal, what's the earliest date
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9	we can have all those things done?
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11	MS. SILBER: For the long-term goal, we are
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13	looking at January of '08. Having what we're calling
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15	kind of the permanent solution of something
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17	COMMISSIONER JACZKO: Having that be open
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19	and available or?
20 21	MS. SILBER: Open and available.
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23	COMMISSIONER JACZKO Thanks.
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25	COMMISSIONER MCgaffigan: Commissioner
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27	Lyons?
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29	COMMISSIONER LYONS: I will let
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31	Commissioner Merrifield catch his plane. I'm done.
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33	But I do second his comment thanking the staff.
34	Therefore
35	Thank you.
36 27	COMMISSIONED McCAFFICAN: Wall thank you
37 38	COMMISSIONER McGAFFIGAN: Well, thank you
30 39	very much. It's been a good briefing. As I said at
40	vory maon. It a boom a good briding. As I said at
41	the outset, I think you have come a long way.

Unfortunately, we and our friends at OMB think of new and wonderful new ways to challenge you and we look forward to seeing you again next year with a lot of the current challenges addressed and new challenges to address.

With that, I close the meeting. Thank you.