

Shoufos

PHILADELPHIA ELECTRIC COMPANY

2301 MARKET STREET

P.O. BOX 8699

PHILADELPHIA, PA. 19101

(215) 841-4000

October 20, 1989

Ms. Joyce Amenta
Deputy Director for Office Information
Research Management
U.S. Nuclear Regulatory Commission
Washington, DC 20555

Subject: Change to Address for Correspondence to
Philadelphia Electric Company

Dear Ms. Amenta:

Philadelphia Electric Company has a Correspondence Control Program which is required by Procedure to receive and deliver incoming correspondence to individuals of the Nuclear Group Headquarters, Peach Bottom Atomic Power Station, and the Limerick Generating Station from federal, state and local agencies and selected vendors.

The P. O. Box for the Correspondence Control Desk is being changed to reflect the move of the Nuclear Group to Chesterbrook, the new Nuclear Group Headquarters.

Effective October 30, 1989, please arrange to have all correspondence to Philadelphia Electric mailed to the following address:

Addressee, Mail Code
Philadelphia Electric Company
Nuclear Group Headquarters
Correspondence Control Desk
P. O. Box No. 195
Wayne, PA 19087-0195

The change of address cards you may have received from individuals reflecting their new address at Chesterbrook will serve in determining proper mail codes. But, I ask that all correspondence be directed to the P. O. Box rather than 955-65 Chesterbrook Blvd., Wayne, PA, as the change of address cards may reflect.

8911060369 891020
PDR ADCK 05000277
H PNU

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We are requesting you send your current mail listing of PECO addressees and mail codes, they will be verified. Please send these to:

Beth McCauley, N5-2
Philadelphia Electric Co.
Correspondence Control Desk
P. O. Box #7520
Philadelphia, PA 19103

Beth McCauley, 51B-3
Philadelphia Electric Co.
Nuclear Group Headquarters
Correspondence Control Desk
P. O. Box #195
Wayne, PA 19087-0195

Before October 30th

Beginning October 30th

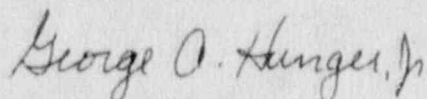
Please continue to maintain the Correspondence Control Desk on your distribution list for all publications.

For your information we have attached copies of the letters we have sent to other NRC addressees. We understand that there are several NRC organizations, including yours and others, that also are responsible for distribution of documents to utilities.

We would therefore request your continued assistance in coordinating with all NRC organizations in order to ensure the above mailing address is adopted NRC-wide, as well as in securing the current NRC service lists for our use.

Your continued cooperation with this important program is appreciated. If you have any questions, please feel free to contact R. James Birney, Director of Records Management & Office Services, at (215) 640-5460, or Beth McCauley at (215) 640-5473.

Sincerely,



George A. Hunger,
Director, Licensing Section

RJB/cam

cc: C. C. Clunk, Jr.
E. A. McCauley