



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**
REGION II
245 PEACHTREE CENTER AVENUE NE, SUITE 1200
ATLANTA, GEORGIA 30303-1257

December 4, 2018

Mr. Daniel G. Stoddard
Senior Vice President and
Chief Nuclear Officer
Innsbrook Technical Center
5000 Dominion Blvd.
Glen Allen, VA 23060-6711

**SUBJECT: 2019 REQUALIFICATION PROGRAM INSPECTION – SURRY POWER
STATION**

Dear Mr. Stoddard:

During a telephone conversation on November 9, 2018, Mr. M. Meeks, Senior Operations Engineer, and Mr. J. Fisher, Supervisor Operations Training, made arrangements for the NRC to inspect the licensed operator requalification program at the Surry Power Station. The on-site portion of the inspection is planned for the week of January 28, 2019, which coincides with your regularly scheduled requalification examination cycle. The staff at your facility should prepare and conduct the requalification examinations in accordance with your NRC-approved requalification program. It is our understanding that you have committed to maintain your plant-referenced simulator in accordance with ANSI/ANS-3.5-2009, "American National Standard for Nuclear Power Plant Simulators for Use in Operator Training and Examination."

In accordance with 10 CFR 55.59, the NRC has requested that you submit (by January 7, 2019), the material as specified in paragraph "A" of the Enclosure, in order to support the NRC's inspection program needs. The NRC has further requested that you have all items as specified in paragraph "B" of the Enclosure available for review for the inspectors on the first day they arrive on site. Mr. Fisher has been advised of this request and provided with the name and address of the NRC lead inspector assigned to this inspection.

This letter contains information collections that are subject to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.). These information collections were approved by the Office of Management and Budget, approval number Part 55 (3150-0018), which expires on June 30, 2019.

The public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments on any aspect of this collection of information, including suggestions for reducing the burden, to the Information and Records Management Branch (T-6 F33), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet electronic mail at infocollectsresource@nrc.gov; and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0101), Office of Management and Budget, Washington, DC 20503.

The NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB approval number.

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice, " a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html>. (The Public Electronic Reading Room).

Thank you for your cooperation in this matter. If you have any questions regarding this inspection please contact Mr. Meeks at (404) 997-4467, (Internet E-mail: Michael.Meeks@nrc.gov), or me at (404) 997-4551, (Internet E-mail: Gerald.McCoy@nrc.gov).

Sincerely,

/RA/

Gerald J. McCoy, Chief
Operations Branch 1
Division of Reactor Safety

Docket Nos.: 50-280 and 50-281
License Nos.: DPR-32 and DPR-37

Enclosure: Materials Request List

cc w/encl: (See Page 3)

SUBJECT: 2019 REQUALIFICATION PROGRAM INSPECTION – SURRY POWER STATION dated December 4, 2018

* See previous page for concurrence

PUBLICLY AVAILABLE NON-PUBLICLY AVAILABLE SENSITIVE NON-SENSITIVE

ADAMS: Yes ACCESSION NUMBER: **ML 18346A051** SUNSI REVIEW COMPLETE FORM 665 ATTACHED

OFFICE	RII/DRS	RII/DRS				
SIGNATURE	M. Meeks	G. McCoy				
NAME	MKM3	GJM1				
DATE	12/ /2018	12/ /2018				
E-MAIL COPY?	YES NO	YES NO				

OFFICIAL RECORD COPY DOCUMENT NAME: G:\OLEXAMS\ZSITES\SURRY\REQUAL INSPECTIONS\2019 REQUAL INSPECTION\SURRY 2019 REQUAL INSPECTION NOTIFICATION LETTER.DOCX

Materials Request List

The items listed below are necessary to support the Licensed Operator Requalification Program inspection (IP-71111.11) in January, 2019 at the Surry Power Station. Items listed under “In-office inspection material” must be received in the NRC Region II office by January 7, 2019. Items listed under “On-site inspection material” should be ready for review upon arrival of the inspectors on January 28, 2019.

A. In-office inspection material:

1. Complete list of all licensed individuals (active and inactive; RO and SRO) including license restrictions.
2. Copy of an Organizational Chart for the training department including simulator staff, including phone number/email contact information.
3. Spreadsheets and/or test outlines which show the usage of the 2018 written examination questions (*i.e.*, outlines/sample plans).
4. Copy of the weekly examination schedules for the weeks that the 2019 annual operating exams will be administered, including a list of personnel scheduled for testing the week of January 28, 2019.
5. One complete written examination (RO and SRO) that was administered for the 2018 biennial requalification examination.
6. Ten (10) job performance measures (JPMs), both simulator and in-plant, and four (4) simulator scenarios associated with the current annual operating test. The JPMs and scenarios to be reviewed should include those that will be administered the week of January 28, 2019, with any remaining JPMs and scenarios reviewed selected from other weeks of the annual operating test. **(exam security related item)**
7. Self-assessment reports, corrective action reports, and Licensee Event Reports, written since the last requalification inspection, resulting from or concerning human performance errors, including any examination security issues.
8. A copy of site procedure(s) governing the conduct (process and content) of license operator requalification training (classroom and simulator), examination development/administration, remedial training, and examination security.
9. A copy site procedure(s) governing simulator configuration control, maintenance, and fidelity, including all testing methods used to fulfill ANSI/ANS-3.5-2009 requirements.
10. Copy of the program evaluation of the previous biennial requalification cycle.

B. On-site inspection material:

1. Requalification training attendance records for the current biennial training cycle.

Enclosure

2. Examination results since last requalification inspection (weekly operating & written examinations); copies of examinations with pass/failure rates outside the average.
3. Simulator scenarios and JPMs (in-plant and simulator) for the inspectors' use to observe the operating crew and evaluators during the week of January 28, 2019.
4. Documentation regarding all remedial training conducted for examination failures since the last requalification inspection.
5. Complete list of all individuals that reactivated their licenses since the last requalification inspection.
6. Records associated with license reactivation, including:
 - a. Documentation of time on shift under instruction.
 - b. Security system and HP/dosimetry records for plant areas toured by reactivating individual and accompanying licensed operator.
7. Records providing documentation of maintenance of active license status (time on shift) for all licensed operators since last requalification inspection.
8. Medical records for all licensed (active and inactive) operators.
9. Simulator maintenance and testing records, including:
 - a. List of all open simulator discrepancies
 - b. List of all simulator discrepancies closed within the past 12 months
 - c. List of simulator performance tests
 - d. Simulator performance testing records and associated documentation