	NTERAGENCY AGRE	EMENT	I IAA NO					PAGE	OF .
<u></u>			NRC-HQ-40-15-I-	0001				1	1
2 ORDER NO			ADM-15-0007 an				4 SOLICITATION NO		
s effective of See Blo	-	6 AWARD DATE 10/08/2014		{	od of perfora 01/2014		/30/2019		·
B SERVICING A	GENCY SERVICES ADMIN			9 DELF	VER TO				
ALC:470				""					
	64253686								
PERSONA	L PROPERTY CENTE	R 3QSCD							
6808 LO	ISDALE ROAD								
BUILDIN	G A SUITE 1								
SPRINGF	IELD VA 22150	-							
POC	Carlton Lawren	nce					,		
TELEPHONE N	0 703-605-9317								
10 REQUESTIN	-			11 INV	DICE OFFICE				
1	EAR REGULATORY C	OMMISSION		US I	NUCLEAR	REGUI	ATORY COMMIS	SION	
ALC: 31				NRC:	I PAC.Res	ource	@nrc.gov		1
	40535809 OF ADMINISTRATIO	<b>1.3</b>			55 ROCKV		-		
	P 3WFN6-A44MP	i.a		1	LSTOP 03				
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ROCKVIL	LE MD 20852-2738			KOCI	KVILLE M	D 208	352-2738		
POC									
TELEPHONE N				<u> </u>					
12 ISSUING OF					SLATIVE AUTHO	RITY			
US NRC	-								
ACQUISI	TION MANAGEMENT	DIVISION							
MAIL ST	OP 3WFN-05-C64MP	1							
ATTN CA	ROL GREENWOOD -	301-287-088	2	14 PROJECT ID					
WASHING	TON DC 20555-000	1		15 PROJECT TITLE					
				15 PRC	MECT THILE				
18 ACCOUNTIN	IG DATA		······································	·	······································				,
B&R:201	15-40-40D001-51-E		Code:1108; App	ropr	iation:			3A	
17 ITEM NO		18 SUPPLIES/SERV	CES		19 OUANTITY	UNIT	21 UNIT PRICE		22 AMOUNT
	Interagency Agr	eement for t	transportation fe	es of					
	excess NRC furn	iture and ed	quipment from the	NRC	1		i	•	
٠	to the GSA-PPC	located in S	Springfield, VA.					ļ	
	FY2015 Annual F	lat Rate:							\$7,000.00
	(Please see att	ached Intera	agency Agreement	for					
	FY15 recurring								
								ĺ	
	Period of Perfo	rmance: 10/0	01/14 - 09/30/19						
	NDC DOC. O	1 m 11/ mt - 1 - 1	3 301 11	e	<u> </u>		:	1	
	1		enrc.gov - 301-41		ļ÷	}			
	GSA POC: Carl.L	awrence@gsa.	.gov - 703-605-93	18	<u> </u>				
23 PAYMENT PE	ROVISIONS			İ2	4 TOTAL AMOUN	<u> </u>		L	
	•	)			\$17,00m.0		l A	l	
2 SIGNATURE	OF GOVERNMENT REPRESENTA	TIVE SERVICING)	1	26. SIGN	ATURE OF COVE	PIMENT	RE RESE TATIVE IREDY	STING)	
Cast	S Your			1	11 /11	WI	11/1/1	L	
256 NAME AND	TITLE	Systems Su	FF'1	١ ١	MACHING OFFIC		· TV		26c DATE
CAVITO	IN LAWrence,	Amalse	אול וגלטו	VALE	TIE M. W	HIPPI	E		10/10/14

#### **BILLING REQUIREMENTS**

The servicing agency shall bill and collect from the U.S. Nuclear Regulatory Commission (NRC) by an electronic transfer of funds through the U.S. Treasury Intergovernmental Payment and Collection System (IPAC).

The servicing agency voucher shall, at a minimum, identify the NRC IAA number, indicate the month that costs were incurred and the dollar amount of these costs. In some instances because of accrual accounting and other adjustments, the amounts may differ slightly from the original accrual amount.

The servicing agency voucher shall be sent to support the IPAC funds transfer. The instructions must identify the billable activities as specified by 10 CFR Part 170. The servicing agency voucher and other required documentation shall be submitted to-

U.S. Nuclear Regulatory Commission NRCIPAC.Resource@nrc.gov Mailstop O3-E17A 11555 Rockville Pike Rockville, MD 20852.

#### LIMITATION OF FUNDS

NRC is not obligated to reimburse the servicing agency for costs incurred by the servicing agency in excess of the total amount obligated by an appropriately executed Form 7600B. The NRC Program Office will formally notify the servicing agency of any projects that are intended to be phased out or terminated as soon as such intent is known, preferably at least 30 days before the proposed termination date. For Orders with fixed performance periods, the servicing agency should assume that the program will terminate on the last day of the period specified in the Form 7600B.

If at any time the servicing agency has reason to believe that the costs will exceed the total amount authorized, the servicing agency must notify NRC. In the absence of formal NRC instructions to continue or to terminate a work order, the servicing agency will notify NRC by fax or other suitable written means when the accrued costs of any NRC Order approaches 75 percent of the authorized funding level provided on the Form 7600B.

The notification should include the estimated date when the accrued costs will equal the authorized funds, and may, if appropriate, recommend or request the NRC action desired. The notification should be sent to the appropriate NRC Program Office. After this notification, the office will evaluate costs incurred against technical progress and, if necessary, will:

- -Increase funding authorization
- -Change the scope of the work
- -Change the period of performance
- -Terminate the project

The performance of work shall be completed within the period stated Form 7600B, Order. However, when the Servicing agency anticipates that the work cannot be completed within the fixed time period, it shall notify the office in writing. Notification shall be made in sufficient time to allow for the issuance of a Form 7600B, Order modification authorizing an extension of the work period to the date necessary to complete the authorized work. If the period of performance is not extended, the office shall notify via issuance Form 7600B, Order modification which should contain closeout instructions, including the reconciliation of any excess funds.

IAA Number NRCHQ4015I0001	- 0000 -	N/A		
Andreas and the second				
GT&C #	Order #	Amendment/Mod #		

	DEPARTMENT AND/OR AGENCY							
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services					
	Name	U.S Nuclear Regulatory Commission OCFO, Mailstop: TWFN9-F4	General Services Administration Personal Property Center (3QSCD)					
	Address	11555 Rockville Pike Rockville, MD 20852	6808 Loisdale Road, Bldg A, Suite 1 Springfield, VA 22150					
2. Servi	2. Servicing Agency Agreement Tracking Number (Optional) MOU 3625-15							
3. Assist	3. Assisted Acquisition Agreement Yes No 🗹							
4. GT&	•	heck action being taken)						
□ A	mendment	- Complete only the GT&C blocks being changed and	explain the changes being made.					
			·					
□c	ancellation	- Provide a brief explanation for the IAA cancellation	and complete the effective End Date.					
5. Agree	ment Period	Start Date 10-01-2014 End Date 09-30-2 MM-DD-YYYY	2019 of IAA or effective cancellation date					
	ring Agreer	nent (Check One) A Recurring Agreement will conti	nue, unless a notice to discontinue is received.					
Yes 🗸	If Yes, i	s this an: Annual Renewal  Other Renewal  State the other ren	newal period:					
No 🔲	grand,							
7. Agreer	7. Agreement Type (Check One) Single Order IAA Multiple Order IAA							
8. Are Advance Payments Allowed for this IAA (Check One) Yes No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation								
Note: Spe	cific advanc	e amounts will be captured on each related Order.						

9. Estimated Agreement Amount (The Servicing Age	ency completes all information for the estimated agreement amount.)					
(Optional for Assisted Acquisitions)						
Direct Cost	Provide a general explanation of the Overhead Fees & Charges					
Overhead Fees & Charges \$7,000.00	Annual flat rate of \$7,000.00 for FY 2015. Future Fiscal Year annual flat rates to					
©7 000 00	be provided to Requestion Agency by commencement of next Fiscal Year.					
Total Estimated Amount \$7,000.00						
10. STATUTORY AUTHORITY						
Fund Fund Capital Fund (31 U.S.	omy Act Other C. 1535/FAR 17.5) Authority					
Fill in Statutory Authority Title and Citation for Fra	anchise Fund, Revolving Fund, Working Capital Fund, or Other Authority					
b. Servicing Agency's Authority (Check One) Franchise Revolving Working Economy Act Other Fund Fund Capital Fund (31 U.S.C. 1535/FAR 17.5) Authority  Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority						
11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)  NRC to arrange transportation of excess NRC furniture and equipment from the NRC to the GSA-PPC located in Springfield, VA.						
12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)  Provide three (3) copies of the Standard Form (SF) 120 or 126 - Report of Excess Personal Property prior to delivery of property to the GSA-PPC. Include on the SF 120/126 for equipment the following: serial number, make, model number, condition code and acquisition cost. Do not combine like items. NRC is to ensure that the equipment contains no sensitive data and that it complies with all security regulations. Arrange for the transportation of property to the GSA-PPC at a specific delivery time. Provide twenty-four (24) hour notice of cancellation once delivery has been scheduled. Provide supervisory and administrative oversight and assist in the resolution of any discrepancies. All equipment must be palletized and ensure all property (furniture and equipment) is protected during transit.						

AA Number_NRCHQ4015I0001 0000 - N/A
GT&C # Order # Amendment/Mod #
13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  N/A
14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)
15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume 1, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.
16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicin Agency.)
30 If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.
If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
N/A
18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)  N/A
19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.) N/A

IAA Number NR	CHQ4015I0001 - 0000 -	N/A	
		# Amendment/Mod #	
20. Servicing A N/A	Agency Clause(s) (Optional	) (State and/or attach any	additional Servicing Agency clauses.)
Requesting Ages Form 7600B GSA Interagent	ncy and/or Servicing Agenc	y attachments.)	hments (Optional) (State and/or attach any additional nitation of Funds.
22. Annual Re-	view of IAA		
	agreement, the parties agree made by amendment to the		AA if the agreement period exceeds one year. Appropriate on to any affected Order(s).
to sign this agree		I must ensure that the ger	al as designated by the Requesting Agency and Servicing Agency neral terms and conditions are properly defined, including the
The Agreement	Period Start Date (Block 5)	must be the same as or la	ter than the signature dates.
Actual work for for Blocks 37 an		ntil an Order has been sig	ned by the appropriate individuals, as stated in the Instructions
23.	Requesting Agency		Servicing Agency
Name	Valerie M. Whipple		Charles Robinson
Title	Contracting Officer	<u> </u>	Deputy Director , PM)
Telephone Number(s)	301-287-0952		202-619-8984
Fax Number	N/A		N/A
Email Address	Valerie./Whipple@nrc.	gov	Charles.Robinson@gsa.gov
SIGNATURE	Lammuh	7/	Sow Could Demen 10/21/14

Approval Date

## **United States Government** Interagency Agreement (IAA) - Agreement Between Federal Agencies Order Requirements and Funding Information (Order) Section

IAA Number NRCHQ401510001	N//	A	Servic	ing Ager	ncy's Agreement		
GT&C #	Order # An	nendment/Mod #			per (Optional)		
PRIMARY ORGANIZATION/OFFICE INFORMATION							
24. Requesting Agency Servicing Agency							
Primary Organization/Office Name	U.S. Nuclear R OCFO, Mailsto	Regulatory Common TWFN9-F4	nission		l Services Adminis al Property Center		
Responsible Organization/Office Address	11555 Rockville Rockville, MD				oisdale Road, Bldg ield, VA 22150	g A, Suite 1	
		QUIREMENTS I	NFORMA	ATION	**************************************		
25. Order Action (Check One)  New  Modification (Mod) – List affected Order blocks being changed and explains the changes being made. For Example: for a performance period mod, state new performance period for this Order in Block 27. Fill out the Funding Modification							
Summary by Line (Block 26) if th							
Cancellation – Provide a brief effective cancellation date.	Cancellation – Provide a brief explanation for Order cancellation and fill in the Performance Period End Date for the effective cancellation date.						
26. Funding Modification Summary by Line	Line #	Line #	Line #		Total of All Other Lines (attach funding details)	Total	
Original Line Funding	\$	\$	\$		\$	\$0.00	
Cumulative Funding Changes From Prior Mods [addition (+) or reduction (-)]	\$	\$	\$		\$	\$*0.00	
Funding Change for This Mod	\$	\$	\$		\$	\$ 0.00	
TOTAL Modified Obligation	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
Total Advance Amount (-)	\$	\$	\$		\$	\$0.00	
Net Modified Amount Due	\$0.00	\$0.00	\$0:00		\$ 0.00	\$0.00	
27. Performance Period Start Date 10-01-2014 End Date 09-30-2019  For a performance period mod, insert the start and end dates that reflect the new performance period.							

IAA Number NRCHQ4015I0001		. N/A	Servicing Agency's Agreement	
GT&C#	Order #	Amendment/Mod #	Tracking Number (Optional)	

28 Order Line/Funding Information									Line Number							
28. Order Line/Funding Information									Line Number							
				Reques	ting Ag Inforn		Fundir	ıg		Servicing Agency Funding Information						
ALC			3100	0001						470	00001	6				
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID.	BPOA	E POA	A	MAIN	SUB
TAS Required by 10/1/2014																
OR Current	ras fo	rmat														
BETC			DIS	В	··				COLL							
Object Class	Code	Optional)	N/A						N/A							
BPN			DUN	IS: 040	535809	)			DUN	IS: 96	342536	386				
BPN + 4 (Op	tional)		N/A						N/A							
Additional Additional Additional (Optional)			Job	Code:1	40-40D 1108; on: 31X	BO		27;								
Requesting A 09-30-20	19	Funding	g Expir	ation D	ate			0	9-30-	2019	_	nding C	ancellati	on Da	ite	
MM-DD-YY	YYY							MN	۱-DD-	YYYY	7					
Description of Products and/or Services, including the Bona Fide Need for this Order (State or attach a description of products/services, including the bona fide need for this Order.)  N/A  North American Industry Classification System (NAICS) Number (Optional)																
Breakdown		mbursal	ole Lir	ie Costs	<u> </u>		·		OR Breakdown of Assisted Acquisition Line Cost:  Contract Cost \$							
Unit of Meas Quantity		Unit I	Price	1	T	otal		<b></b>		ract Cost \$ cing Fees \$						
				<b>Q</b> _	<del></del>		<del>.</del>	1 301		Total	ļ				:	
1 		\$7,000	.00		00.00		· · · · · ·		ligated	Cost	\$ ,0.00					
Overhead Fee	es & C	harges		\$					Advan		\$					
Total Line A	mount	Obligate	ed	\$ 7,	00.00				Li	ne (-)	1					
		i					·	Ne	t Total	Cost	\$ 0.	00				
					Ass	isted /	Acquis	ition S	ervicing	Fees Ex	plana	tion				
Advance	Line A	Amount	(-)	S												
Net Line Amount Due \$				\$ 7,	00.00											
Type of Serv	ice Re	quirem	ents					•••								
Severable Service Non-severable Service Not Applicable																

IAA Number NRCHQ4015I0001		_ N/A	Servicing Agency's Agreement
GT&C #	Order #	Amendment/Mod #	Tracking Number (Optional)
29. Advance Information (Complete	Block 29	if the Advance Paymen	t for Products/Services was checked "Yes" on the GT&C.)
Total Advance Amount for the Ord	er <u>\$</u> 7,000	0.00[All	Order Line advance amounts (Block 28) must sum to this total.]
Revenue Recognition Methodology	(according	to SFFAS 7) (Identify	the Revenue Recognition Methodology that will be used to
account for the Requesting Agency's			
Straight-line – Provide amount to	be accrue	ed \$	and Number of Months
Accrual Per Work Completed – I	dentify the	e accounting posting per	riod:
Monthly per work complet	ted & invo	iced	
Other – Explain other regu	ılar period	(bimonthly, quarterly, e	etc.) for posting accruals and how the accrual
		ed if other than billed.	
30. Total Net Order Amount: \$7,0		oble agreements and Ne	t Total Costs for Assisted Acquisition Agreements (Block 28)
must sum to this total.	remours	able agreements and Ne	t Total Costs for Assisted Acquisition Agreements (Block 28)
31. Attachments (State or list attachm	nents.)		April 1 April
☐ Key project and/or acquisition i	milestones	(Optional except for As	ssisted Acquisition Agreements)
		. ,	- 1 5 2
_ ·			
Other Attachments (Optional)			
Form 7600A GSA Interagency Agreement			
NRC Interagency Agreement with	Billing Re	quirements and Limita	ation of Funds.
	- <del> </del>	·	
	BIL	LING & PAYMENT I	INFORMATION
<b>32. Payment Method</b> (Check One) [ If IPAC is used, the payment method			d Collection (IPAC) is the Preferred Method.] g Partner Agreement (TPA).
Requesting Agency Initiated I	PAC	Servicing Agency I	nitiated IPAC
Credit Card		Other – Explain other	er payment method and reasoning
33. Billing Frequency (Check One)			
[An Invoice must be submitted by t reimbursed (i.e., via IPAC transact		ng Agency and accepte	ed by the Requesting Agency BEFORE funds are
<u></u>			
Monthly Quarterly	U Other	Billing Frequency (incl	ude explanation)
34. Payment Terms (Check One)			
	t Terms (ir	nclude explanation):	B
<u> </u>			

Servicing Agency's Agreement

IAA Number NRCHQ4015I0001 . N/A

GF&C#	े Order # - AmendmenUMod # -	Tracking Number (Optional)					
35. Funding Clauses/Instr Limitation of Funds Clause	uctions (Optional) (State and/or list funding c	.lauses/instructions.)					
36. Delivery/Shipping Info	ormation for Products (Optional)						
Agency Name							
Point of Contact (POC) Nam	ne & Title						
POC Email Address							
Delivery Address /Room Nu	ımher	٠٠٠٠٠ المناطقة المستخدم المناطقة المستخدم المستخدم المناطقة المستخدم المستح					
POC Telephone Number							
Special Shipping Informatio	n		-				
	APPROVALS AND CONTACT	INFORMATION					
	lentified by the Requesting Agency and Servi- fulfilled for this Order. The Program Official	cing Agency, must ensure that the scope of work is I may or may not be the Contracting Officer depending or	n				
	Requesting Agency	Servicing Agency					
. Name	Consuelo Nicholas-Thomas	Charles Robinson					
Title	Contracting Officer Representative	Deputy Director					
Telephone Number	(301) 415-1425	202-619-8984					
Fax Number	N/A	N/A					
Email Address	Consuelo.Nocholas@nrc.gov	Charles.Robinson@gsa.gov					
SIGNATURE	College	for coto them					
Date Signed	10-10-14	10-21-14					
38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.							
	Requesting Agency	Servicing Agency					
Name	Valerie M. Wnipple	Carlton Lawrence					
Title	Contracting Officer	Supply Systems Analyst					
Telephone Number	301-287-0952	703-605-9318					
Fax Number	N/A	N/A	·				
Email Address	Valeria Whipple@nrc.gor	Carl.Lawrence@gsa.gov					
SIGNATURE	1/11/LMUMAN/	(bath Buren					
Date Signed	10/10/14	10-21-14					
-							

IAA Number NRCHQ4015I00		vicing Agency's Agreement
GT&C#	Order # Amendment/Mod # Tra	cking Number (Optional)
	CONTACT INFORMAT	ION
FINANCE OFFICE Points o		
	ntact must ensure that the payment (Requesting	g Agency), billing (Servicing Agency), and
advance/accounting information	on are accurate and timely for this Order.	
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Patti Humphreys	Fracy Appleba Mebdy Bingham
Title	Senior Program Analyst	Accountant /
Office Address	Same as main address	1500 East Bannister Road Kansas City, MO 64131
Telephone Number	301-287-9287	816-926-837+ 2467
Fax Number	N/A	816-823-1048
Email Address	Patti.Humphreys@nrc.gov	∓racy.AppleDa@gsa.gov
Signature & Date (Optional)		melody. bingham@954.50V
	Contacts (POCs) (as determined by each Age TING Office Points of Contact (POCs).	ncy)
This may include CONTRAC		
Name	Requesting Agency	Servicing Agency
Title		
Office Address		·
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		The state of the s
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

### INTERAGENCY AGREEMENT BETWEEN

# U.S. GENERAL SERVICES ADMINISTRATION/PERSONAL PROPERTY CENTER AND

#### U.S. NUCLEAR REGULATORY COMMISSION

- I. Purpose: This Interagency Agreement (IA), between the <u>U.S. NUCLEAR</u>

  <u>REGULATORY COMMISSION (NRC)</u> and the General Services Administration (GSA), Personal Property Center (PPC), defines the parties' agreement on how the GSA-PPC will provide for the receipt, management, and redistribution of excess furniture and Equipment from the NRC. The GSA-PPC located in Springfield, Virginia will provide these services.
- II. GSA-PPC Responsibilities: GSA-PPC will be responsible for the following:
  - a. Providing prompt and proper handling of NRC excess property
  - b. Providing receipt and storage of NRC excess property awaiting disposal action
  - c. Providing Immediate transfer of accountability to GSA-PPC upon receipt at the PPC
  - d. Providing management reports clearly stating a summary of the services performed
  - e. Providing supervisory and administrative oversight
- III. NRC Responsibilities: NRC will be responsible for the following:
  - a. Completing a Standard Form (SF) 120 or 126, Report of Excess Personal Property prior to delivery of property to the GSA-PPC for furniture and equipment. Include on the SF 120 or 126 for equipment the following: serial number, make, model number, condition code and acquisition cost. Please do not combine like items.
  - b. NRC is to ensure that the equipment contains no sensitive data and that it complies with all security regulations.
  - c. Making arrangements for the transportation of property to the GSA-PPC at a specific delivery time.
  - d. Assisting in the resolution of any discrepancies
  - e. Providing twenty-four (24) hour notice of cancellation once delivery has been scheduled.
  - f. Providing supervisory and administrative oversight.
  - g. Providing three (3) copies of the SF 120 or SF 126 when delivering excess property to the GSA-PPC Warehouse
  - h. Ensuring all property (e.g. furniture and equipment) is protected during transit.
  - i. All equipment must be palletized
- IV. <u>Duration of Agreement:</u> The period of this agreement shall be from October 1, 2014 to September 30, 2019. This agreement may be terminated by either party within thirty (30) days advance written notice. Increases to future FY flat fee rates and recurring charges rates, must be stated on the funding modifications for that FY.

- V. Funding: When delivering property to the GSA PPC, the NRC will share in the PPC with an annual flat rate of \$7,000.00 for FY2015. The FY2015 recurring expense to NRC will be based on the size of the box truck or tractor trailer being used to deliver the excess property. All trucks up to 24ft. will be \$1,025.00/delivery for furniture, \$1,100.00 for equipment; 25-40ft. will be \$1,425.00/delivery for furniture and \$1,500.00 for equipment; 41-47ft. will be \$1,825.00/delivery for furniture and equipment; 48ft and above will be \$1,875.00/delivery for furniture and equipment. NRC will be billed monthly for excess property deliveries via IPAC.
  - PPC will accept a less than truck load fee of IT Equipment at a cost of \$150.00 per skid, up to 7 skids. If NRC has a mixed delivery of equipment and furniture.

### V1. Operating Procedures for deliveries:

- a. Delivery appointment: Call the PPC at 703-605-9315 for furniture and 703-605-9316/9317 for equipment delivery appointment. The hours for delivery are 7:00am to 2:00 pm. GSA/PPC will assign a number to this agreement and provide the number to the NRC. This number must be used in scheduling appointments. No deliveries can be scheduled without it. The Personal Property Center must have a 24 hour notice of cancellation for a scheduled delivery.
- b. Responsibility of the driver and personnel:
  - 1. The driver and assistant(s) must have a valid photo identification to gain entrance into the facility (Franconia Gate) and will be required to sign into the facility.
  - 2. Chock blocks must be placed in the front of the rear tire of the vehicle being unloaded. Personnel driving a tractor with a trailer must have trucks parked at an" L" or tractor has to be disengaged from trailer when parked at a dock.
  - Personnel must move furniture off the truck and onto the dock leveler and placed on a pallet. Furniture needs to be sorted, i.e. wood items with wood items and metal items with metal items or as directed by the warehouse specialist working on the dock.
  - 4. Furniture must be free of materials and trash
  - 5. Items on a pallet should be in upright position.
- c. Hazardous Materials-No hazardous materials will be accepted
- d. Refrigerators in NON WORKING ORDER must be accompanied by a certificate or statement verifying that all Freon and hazardous fluids were extracted. Please see the sample statement attached
- e. Safes-
  - 1. All classified materials, files and trash must be removed...
  - 2. The combination should be reset to factory setting (50-25-50 normally). If the combination cannot be reset, label the existing combination on the top drawer of the safe.
  - 3. Safes that cannot be opened and safes containing materials or trash will not be accepted.
- f. File cabinets must be unlocked and cleared of all documents. If file cabinets have keys, please tape the keys to the inside of the top drawer

VIII. <u>Authority</u>: The statutory authority under which this agreement is entered into is as follows: the Code of Federal Regulations Title 41, Chapter 102, Federal Management Regulations, Subchapter B- Personal Property, part 36 and the Economy Act, 31 U.S.C. Section 1535 (as amended by P.L. 98-216). This agreement does not duplicate or conflict with any existing agreement, policy, or statute.

General Services Administration National Capital Region **Nuclear Regulatory Commission** 

Name: Charles Robinson Title: Deputy Director

Property Management Division

gement Division /0-2/1-/4 Name: Valerie M. Whipple Title: Contracting Officer

Acquisition Management Division

VIIII. Billing Address:

U.S. Nuclear Regulatory Commission NRCIPAC.Resource@nrc.gov Mailstop OWFN3-E17A 11555 Rockville Pike Rockville, MD 20852

X. GSA Financial Data:

Tax ID: 44-055-3234
 DUNS: 964253686
 TAS: 47-8-0110
 ALC: 47000016

NRC Financial Data

Tax ID: TBA DUNS: 040535809 TAS: 31X0200 ALC: 31000001

Y. FY15 Obligations: **\$7,000.00** 

**GSA Point of Contact:** 

Name: Carlton (Carl) Lawrence Title: Supply Systems Analyst

Phone: 703-605-9318 Fax: 703-313-8967

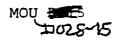
E-Mail: Carl.Lawrence@gsa.gov

**NRC Point of Contact:** 

Name: Consuelo (Connie) Nicholas-Thomas Title: Property Management Specialist

Phone: 301-415-1425 Fax: 301-415-3269

E-Mail: Consuelo.Nicholas@nrc.gov



STATEMENT OF CONFIRMATION FOR TURN-IN OF REFRIGERATORS & AIR CONDITIONERS

THE FREON AND HAZARDOUS FLUIDS CONTAINED IN THE UNIT REFERENCED BELOW HAS BEEN REMOVED AND IT IS NOW CLASSIFIED AS AN UNSERVICEABLE TURN-IN.

REFRIGERATOR MANUFACTURER:
REFRIGERATOR SERIAL NUMBER:
AIR CONDITIONER MANUFACTURER:
AIR CONDITIONER SERIAL NUMBER:
PLEASE HAVE THE PERSON OR COMPANY THAT REMOVES THE FREON AND HAZARDOUS FLUIDS FROM THE ABOVE UNIT COMPLETE THE FOLLOWING CERTIFICATION. FAILURE TO PROVIDE THE CERTIFICATION WILL CAUSE THIS PROPERTY TO BE REJECTED.
NAME:
SIGNATURE:
ADDRESS:
PHONE NUMBER:
Area Code
DATE REMOVED:



U.S. General Services Administration Personal Property Center 6808 Loisdale Road Springfield, Virginia 22150

October 21, 2014

#### MOU D025-15

To: Ms. Consuelo Nicholas-Thomas:

Attached is the MOU agreement for the delivery of excess property to the GSA Warehouse located in Springfield, Virginia. When scheduling a delivery for excess property for Equipment please call Juan Ward at (703) 605-9316 for a delivery appointment, for Furniture call Mr. Craig Ross at (703) 605-9315.

Sincerely,

Cartton Lawrence

Carlton Lawrence Systems Supply Analyst GSA-National Capital Region