E-QIP FORM FOR REQUESTING AN NRC CLEARANCE FOR LICENSEES

When requesting an NRC security clearance, the requesting licensee personnel must have items 1 through 8 completed for the applicant, and the licensee personnel ***(not the applicant)*** must print his/her name, signature, and date at the bottom of this form and submit it with items 9 and 10 to the U.S. Nuclear Regulatory Commission (NRC), Division of Facilities and Security (DFS) at the address below. NRC, DFS will initiate the applicant into the Electronic Questionnaires for Investigations Processing (e-QIP) system and notify the applicant **by e-mail** when to log on the internet and access the e-QIP system to complete the Questionnaire for National Security Positions - Standard Form 86 (SF-86). Once completed, the applicant should print and sign their certification and authorization pages (item 13) and mail them with the completed items 11 and 12 to the NRC at:

U. S. Nuclear Regulatory Commission
ATTN: Personnel Security Branch
Mail Stop: TWFN-03-B46M
Division of Facilities and Security
Office of Administration
Washington, DC 20555

APPLICANT INFORMATION: ***(Type or Print Legibly)***

1. FULL NAME: _____
   Last First Middle Jr., II, etc.

2. SOCIAL SECURITY NUMBER: _____

3. DATE OF BIRTH: _____
   Month / Day / Year

4. PLACE OF BIRTH: _____
   City County State Country *(If not the United States)*

5. TELEPHONE NUMBER: _____

6. E-MAIL: _____

7. FACILITY NAME: _____ 8. UTILITY NAME _____

9. NRC Form 237, Request for Access Authorization
   This form is accessible through the NRC Library at http://www.nrc.gov/reading-rm/doc-collections/forms/

10. Payment (Check) for each applicant.
    L or R clearance - Processing fee is $456.00. All 'L' and 'R' investigations are considered expedite service.
    L or R reinvestigation - $360.00.
    Q or U clearance - Standard processing fee is $6,168.00. Expedite is $6,774.00.
    Q or U reinvestigation - Standard processing fee is $4,313.00. Expedite is $4,715.00.
    Make check payable to the: U.S. Nuclear Regulatory Commission

11. FD 258 - Fingerprint Cards (Two)

12. NRC Form 176, Security Acknowledgment
    This form is accessible through the NRC Library at http://www.nrc.gov/reading-rm/doc-collections/forms/

13. Signature Pages of SF-86:
    (1) Certification That All Answers Are True
    (2) Authorization for Release of Information
    (3) Authorization for Release of Medical Information *(if applicable)*
    (4) Fair Credit Reporting Disclosure and Authorization

Reference:
NRC e-QIP Reference Guide

Submitted By: _____ _____ _____
Printed Name Signature *(Sign in Ink)* Date