



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

December 9, 2016

MEMORANDUM TO: All NMSS Employees

FROM: Marc L. Dapas, Director */RA John Tappert for/*  
Office of Nuclear Material Safety  
and Safeguards

SUBJECT: OFFICE OF NUCLEAR MATERIAL SAFETY AND  
SAFEGUARDS POLICY AND PROCEDURE 7-05:  
"PROCEDURES FOR PROCESSING OF TECHNICAL  
ASSISTANCE REQUESTS"

Enclosed is Policy and Procedure 7-05, entitled "Procedures for Processing Technical Assistance Requests." This initial version provides procedures for identifying issues that require materials technical assistance requests, and screening, preparing and processing these requests within the areas of interest in the Office of Nuclear Material Safety and Safeguards.

All addressees should review the enclosed procedure to familiarize themselves with the procedure. This procedure is effective immediately and will remain in effect until further notice.

Enclosure:  
NMSS Policy and Procedure 7-05,  
"Procedures for Processing Technical  
Assistance Requests"

CONTACT: Gretchen J. Rivera-Capella, NMSS/MSTR  
(301) 415-5944

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