

NRC FORM 662 (03-2007)		U.S. NUCLEAR REGULATORY COMMISSION		1. DATE OF ISSUE 09/05/2012	2. AGREEMENT NUMBER NRC-IA-10-05-437	3. MOD NO. M016					
<b>AWARD OF INTERAGENCY AGREEMENT</b>				4. AGENCY LOCATOR NO. 31000001	5. B & R NUMBER 2012-40-51-F-127						
6. ISSUED BY  U.S. Nuclear Regulatory Commission Division of Contracts Attn: Manon Butt, Contract Specialist, 301-492-3629 Mail Stop TWB-01-B10M Washington, DC 20555				7. JOB CODE D2336		8. APPROPRIATION SYMBOL 31X0200					
				9. BOC 253A		10. DOCUMENT IDENTIFICATION NUMBER ADM-12-529; FAJIS# 123577					
				PROJECT MANAGER Consuelo Nicholas, 301-415-1425, Consuelo.Nicholas@nrc.gov				11. NAME AND ADDRESS OF SERVICING AGENCY General Services Administration Property Management Division - 3FP - W Personal Property Center 6800 Loisdale Road, Building A, Suite 1 Springfield, VA 22150			
12. JOB CODE TITLE NRC Excess Equipment (MOU E015-13)				13. AGREEMENT PERFORMANCE PERIOD							
				BEGIN 10/01/2012	END 09/30/2013						
14. OBLIGATION AVAILABILITY PROVIDED BY											
A. THIS ACTION				\$	20,000.00						
B. TOTAL PLACED PRIOR TO THIS ACTION WITH THE PERFORMING ORGANIZATION UNDER THIS JOB CODE FOR THIS FISCAL YEAR				\$	0.00						
C. TOTAL ORDERS TO DATE FOR THIS JOB CODE FOR THIS FISCAL YEAR				\$	20,000.00						
D. TOTAL ORDERS TO DATE FOR THIS AGREEMENT				\$	100,150.00						
15. ATTACHMENTS THE FOLLOWING ATTACHMENTS ARE MADE A PART OF THIS AGREEMENT <input type="checkbox"/> STATEMENT OF WORK <input type="checkbox"/> ADDITIONAL TERMS AND CONDITIONS <input checked="" type="checkbox"/> OTHER (Specify) GSA/NRC FY2013 MOU E015-13				16. SECURITY <input type="checkbox"/> WORK ON THIS AGREEMENT INVOLVES CLASSIFIED INFORMATION <input type="checkbox"/> WORK ON THIS AGREEMENT INVOLVES SENSITIVE UNCLASSIFIED INFORMATION <input checked="" type="checkbox"/> WORK ON THIS AGREEMENT IS UNCLASSIFIED AND NOT SENSITIVE							
17. FEE BILLABLE UNDER 10 CFR PART 170 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO											
18. REMARKS The purpose of this modification is to correct the previous total LA amount from \$86,150.00 to \$80,150.00, to extend the period of performance to 09/30/2013, and to provide \$20,000.00 in FY 2012 funding, thereby increasing the obligated amount from \$80,150.00 to \$100,150.00. The ceiling of this agreement is increased by \$20,000.00, from \$80,150.00 to \$100,150.00. FAJIS# 123577; DUNS# 964253686; NAICS Code 541219.											
19. AUTHORITY TO ENTER INTO INTERAGENCY AGREEMENT (Check only one) <input type="checkbox"/> ENERGY REORGANIZATION ACT OF 1974, AS AMENDED <input type="checkbox"/> OTHER (Specify) <input checked="" type="checkbox"/> THE ECONOMY ACT OF 1932 <input type="checkbox"/> THE CLINGER-COHEN ACT OF 1996											
20. ADVANCE PAYMENT <input checked="" type="checkbox"/> IS NOT AUTHORIZED <input type="checkbox"/> IS AUTHORIZED (Requires approval by Director, DFS/OCFO)											
21. ESTIMATED COST FOR FULL PERFORMANCE OF THIS AGREEMENT											
FY	05-8	FY	2009	FY	2010	FY	2011	FY	2012	TOTAL	
\$	47,150.00	\$	13,000.00	\$	0.00	\$	20,000.00	\$	20,000.00	\$	100,150.00
22. CERTIFICATION OF FUNDS This certifies that funds in the amount cited in Block 14.A. are available in the current fiscal year allowance for work authorized by this agreement.											
FUNDS CERTIFICATION OFFICIAL (Typed Name) Patti Humphreys				SIGNATURE <i>Patti Humphreys</i>			DATE 9/5/12				
23. SIGNATURES											
NRC ISSUING AUTHORITY (Typed Name and Title) Stephen M. Pool, Contracting Officer				SIGNATURE <i>Stephen M. Pool</i>			DATE 9/5/12				
SERVICING AGENCY OFFICIAL/DESIGNEE (Typed Name and Title) Sherlean P. Route, Chief, Personal Property Center				SIGNATURE <i>Sherlean P. Route</i>			DATE SEP 13 2012				

**NRC CONTACTS TECHNICAL:**

FULL NAME Consuelo Nicholas, Project Manager		ADDRESS U.S. Nuclear Regulatory Commission ADM/PLSB Mail Stop O-4-D15 Washington, DC 20555
TELEPHONE NUMBER (301) 415-1425	FACSIMILE NUMBER (301) 415-3269	
E-MAIL ADDRESS Consuelo.Nicholas@nrc.gov		

**ADMINISTRATIVE:**

FULL NAME Manon Butt, Contract Specialist		ADDRESS U.S. Nuclear Regulatory Commission Division of Contracts Mail Stop TWB-01-B10M Washington, DC 20555
TELEPHONE NUMBER (301) 492-3629	FACSIMILE NUMBER (301) 492-3437	
E-MAIL ADDRESS Manon.Butt@nrc.gov		

**OTHER AGENCY'S CONTACTS TECHNICAL:**

FULL NAME Carlton Lawrence, Systems Supply Anal		ADDRESS GSA Personal Property Center 6808 Loisdale Road Building A, Suite 1 Springfield, VA 22150
TELEPHONE NUMBER (703) 605-9317	FACSIMILE NUMBER (703) 605-9362	
E-MAIL ADDRESS Carl.Lawrence@gsa.gov		

**ADMINISTRATIVE:**

FULL NAME Sherlean Route, Chief		ADDRESS GSA Personal Property Center 6808 Loisdale Road Building A, Suite 1 Springfield, VA 22150
TELEPHONE NUMBER (703) 605-9318	FACSIMILE NUMBER (703) 605-9362	
E-MAIL ADDRESS Sherlean.Route@gsa.gov		

**BILLING INFORMATION:** To receive reimbursement under this agreement, forward to NRC on a (check one):

monthly  quarterly  other basis, an original and three copies of Standard Form

1081 in accordance with the Treasury Fiscal Requirements Manual, Bulletin No. 78-09, or, if possible, bill monthly through the OPAC system. Send reimbursement requests to the following address:

Payment Policy and Obligations Team  
Mail Stop: T-9 F30  
Division of Financial Services  
Office of the Chief Financial Officer  
U.S. Nuclear Regulatory Commission  
Washington, DC 20555-0091

*See MOU*

Any NRC funds remaining unexpended at the end of a fiscal year may be carried over into future fiscal years unless otherwise notified by NRC.

**REPORTING REQUIREMENTS:** Submit reports to the NRC in accordance with the statement of work. Submit financial status reports on a (check one):

monthly  quarterly  other basis. These reports shall contain a brief letter status report

which summarizes the expenditure of NRC funds. This report shall address the following categories, as applicable: (1) staff effort; (2) travel; (3) equipment and supplies; and (4) subcontract costs. Each report shall include by category: (a) costs for the previous month; (b) cumulative costs and uncosted obligations to date; and (c) projections for the remainder of the NRC obligated funds. The first monthly report shall provide the initial projections, and subsequent reports shall either indicate revised projections or indicate "no change in the cost and uncosted expenditure projection."

Submit these reports to the NRC Technical Contact by the 20th day of the month following the reporting period.

**TERMINATING THE AGREEMENT:** This agreement may be unilaterally terminated by either party generally upon 30 days' written notice to the other party. NRC will pay its share of any project expenses up to the termination date. Any expenses incurred in terminating this agreement will be paid by the party terminating the agreement. Any unexpended funds shall be returned to the NRC.

**INTERAGENCY AGREEMENT**  
**Between**  
**GENERAL SERVICES ADMINISTRATION/PERSONAL PROPERTY CENTER**  
**AND**  
**NUCLEAR REGULATORY COMMISSION**

- I. **Purpose:** This agreement is between the General Services Administration (GSA), Personal Property Center (PPC), and the Nuclear Regulatory Commission (NRC). GSA will provide for the receiving, management, and redistribution of excess equipment. The GSA, Personal Property Center (PPC), located in Springfield, Virginia will provide these services.
- II. **Coverage:** This agreement is to provide support to the following Agencies, Bureaus, Divisions, or Offices within the **NUCLEAR REGULATORY COMMISSION.**
- III. **Scope of Work:** GSA/PPC will provide the full complement of services listed below:
- Prompt and proper handling of excess equipment
  - Receipt and storage of excess equipment awaiting disposal action
  - Immediate transfer of accountability to GSA upon receipt at the PPC
  - Monthly management reports of clearly stating a summary of the services performed
  - Supervisory and administrative oversight
- IV. **Provisions:** NRC will be responsible for the following:
- A. Completing a Standard form 120 or 126, Report of Excess Personal Property, prior to delivery of equipment and furniture to the PPC; include on the 120 or 126 for equipment the following items: serial number, model number, and condition code and acquisition number. Please do not combine like items.
  - B. Making arrangements for the transportation of equipment and furniture to the PPC.
  - C. Assisting in the resolution of any discrepancies.
  - D. 24 hours notice of cancellation once a delivery has been scheduled.
  - E. Any overages on an excess property report that exceeds over 10 items the agency will be responsible for picking up the property.
  - F. Customer Agency must provide 3-copies of standard form 120 or 126 when delivering excess property.
  - G. Customer Agency is to ensure that this equipment contains no sensitive data and that it complies with all applicable Agency security regulations.
  - H. Items in condition code 1 and 4 can be put on the same pallet.
  - I. Items in condition code S, X and 7 has to be put on separate pallets.

**V. Duration of Agreement:** The period of this agreement shall be from **October 1, 2012 to September 30, 2013** with renewal options as decided by both agencies. Either party within thirty (30) days advance written notice may terminate this agreement. **The PPC's billing cycle is calculated from the 25<sup>th</sup> of one month to the 24<sup>th</sup> of the next month. Any deliveries made after October 24<sup>th</sup>, 2012 will be reflected in the billing cycle for FY 2013.**

- Disputes will be resolved in accordance with the requirements of the Treasury Financial Manual, Bulletin No. 2007-03, paragraph VII.

**VI. Funding:** When delivering equipment to GSA, NRC will share in the Personal Property Center operating expense with an annual fee charge of **\$2,000.00**. The recurring expense to NRC will be based on the size of the box truck or tractor trailer being used to deliver the equipment. All trucks up to 24ft will be \$1,075.00 per delivery, 25-40ft will be \$1,475.00 per delivery, 41-47ft will be \$1,825.00 per delivery, 48ft and above will be \$1,875.00 per delivery.

- GSA will bill your accounting section monthly if billing the Customer Agency thru the Agencies ALC CODE via IPAC once funds have been appropriated.

**VII. Less than truckload(s) deliveries:**

**The PPC will accept less than a truckload of equipment for a fee of \$150.00 per skid.** If customer agency has an MOU for furniture, no more than 6 skids of equipment will be accepted with the delivery of an excess furniture truck. Also customer agency must notify the contact person for scheduling equipment deliveries that the excess property will be delivered on the excess furniture truck.

**VIII. Operating Procedures for deliveries:**

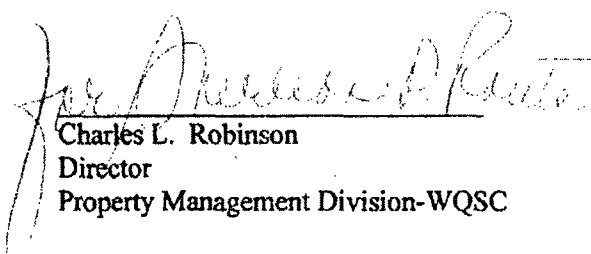
- A. Delivery appointment – Call the PPC at **(703) 605- 9316 for equipment** and schedule an appointment before turning in any furniture and equipment. The hours for delivery are **7 am to 2:30 pm**. You must provide your MOU # when scheduling an appointment. Without MOU #, you will not be able to make a delivery.
- B. Responsibility of the driver –
  1. The driver and the helper must have a valid photo identification to gain entrance into the Franconia gate.
  2. Sign in: place chock blocks in the front of the rear tire of your vehicle when unloading. Personnel driving a tractor with a trailer must have trucks parked at an L or truck has to be disengaged from trailer when parked at a dock.
  3. All equipment delivered to the Personal Property Center should be palletized and shrink wrap.

- C. Hazardous Materials- hazardous materials or items that contained any hazardous materials will be accepted.
- D. Air Conditioners and Refrigerators – Must be accompanied by a certificate or statement verifying that all freon and hazardous fluids were extracted. Please see the sample statement attached.


IX. **Authority:** The statutory authority under which this agreement is entered into is as follows: the Code of Federal Regulations Title 41, Chapter 102, Federal Management Regulations, Subchapter B,- Personal Property, part 36 and the Economy Act, 31 U.S.C. Section 1535 (as amended by P.L. 98-216). This agreement does not duplicate or conflict with any existing agreement, policy, or statute.

General Services Administration  
National Capital Region

Nuclear Regulatory Commission



Charles L. Robinson  
Director  
Property Management Division-WQSC



Stephen M. Pool  
Contracting Officer  
Materials, Security and Administration Branch  
Division of Contracts  
Office of Administration

Date: SEP 13 2012

Date: 9/5/12

GSA TAX ID#-44-0553234  
DUNS#-964253686  
Treasury Account #-47-4-0110

AGENCY ALC CODE: 31-00-0001

FY 13 obligated amount: \$0.00

**BILLING ADDRESS**

Department of Interior  
National Business Center  
Attn: Fiscal Service Branch - D2770  
7301 W. Mansfield Avenue  
Denver, CO 80235

Email: [NRCPayments\\_NBCDenver@nbc.gov](mailto:NRCPayments_NBCDenver@nbc.gov)

**Agency Point of Contact for Scheduling Deliveries:**

Name: Consuelo Nicholas

Telephone Number: 301-415-1425

Fax Number: 301-415-3269

E-mail: [Consuelo.Nicholas@nrc.gov](mailto:Consuelo.Nicholas@nrc.gov)

Contract Specialist: Manon Butt

Telephone: 301-492-3629

Fax: 301-492-3437

E-mail: [Manon.Butt@nrc.gov](mailto:Manon.Butt@nrc.gov)

**STATEMENT OF CONFIRMATION FOR TURN-IN OF REFRIGERATORS & AIR  
CONDITIONERS**

**THE FREON AND HAZARDOUS FLUIDS CONTAINED IN THE UNIT  
REFERENCED BELOW HAVE BEEN REMOVED AND IT IS NOW  
CLASSIFIED AS AN UNSERVICEABLE TURN-IN.**

*REFRIGERATOR MANUFACTURER* \_\_\_\_\_

*REFRIGERATOR SERIAL NUMBER* \_\_\_\_\_

*Air Conditioner Manufacturer* \_\_\_\_\_

*Air Conditioner Serial Number* \_\_\_\_\_

**PLEASE HAVE THE PERSON OR COMPANY THAT REMOVES THE  
FREON AND HAZARDOUS FLUIDS FROM THE ABOVE UNIT  
COMPLETE THE FOLLOWING CERTIFICATION. FAILURE TO  
PROVIDE THE CERTIFICATION WILL CAUSE THIS PROPERTY TO  
BE REJECTED.**

Name \_\_\_\_\_  
*Print*

Signature \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number \_\_\_\_\_  
*Area Code*

Date Removed \_\_\_\_\_