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Martin, Robert

From: Khanna, Meena *MPK*
Sent: Thursday, September 15, 2011 10:18 PM
To: Karwoski, Kenneth; Boyle, Patrick; Martin, Robert
Subject: North Anna Restart Checklist
Attachments: North Anna Restart Checklist word doc (2) (2).docx

Hi, here is my last email for tonite...sorry for all the emails...this is just a to-do list so that we can keep track of the work...let's discuss pls on Monday..thanks

D/102

North Anna Restart Team – Checklist

| Item | Team Member | Completion Date | Comments |
|--|--------------------|------------------------|---|
| Communications Plan | Juan | Draft completed 9/13 | Updates, as necessary |
| Action Plan | Meena | Draft completed 9/15 | Present to LT for endorsement on 9/16 |
| Information Binders | Juan/Martha | Completed | |
| One Pager for Commrs | Meena | Completed | Last update: 9/8 |
| Talking points for EDO monthly mtg | Meena/Patrick | Completed | |
| Develop 1-pager and talking points for Commr TA briefing | Meena | | Briefing to be scheduled for 9/29 or 9/30 |
| 2.206 Petition from Saporito | John Thompson | | |
| NY letter - response | Bob? | | |
| Develop 1 pager and talking points for Virgilio to use at IAEA 30th Safety Standards Committee meeting - | Meena | | |
| Develop systematic approach in developing questions | Meena/Ken | | |
| Issue fuel and reactor systems questions | Bob Martin | Completed | |
| Finalize 2 nd set of technical questions | Bob/Ken | | |
| Develop tracking database for all questions issued to licensee | Bob | In progress | |
| Dominion to track questions and responses via excel spreadsheet | | | |
| Audit on fuels | Mendiola | | Week of 9/19 |
| <p>Electronically distribute Dominion's submittal for restart on Friday/Saturday and include methodical approach to identifying questions in email, as well as EPRI guidelines and IAEA lessons learned report on KK plant.</p> <ol style="list-style-type: none"> 1. Each branch to respond. If no questions needed, email to be sent indicating that no questions/review needed. <ol style="list-style-type: none"> a. 3 categories b. Short term - followup inspections for region (Contact: G. McCoy) <ol style="list-style-type: none"> i. Short term – technical branches to develop questions relating to additional walkdowns and analysis/evaluations needed prior to restart ii. Long term – technical branches to develop questions for additional analysis/evaluatons needed post restart | Meena/Ken | | |

| <i>Item</i> | <i>Team Member</i> | <i>Completion Date</i> | <i>Comments</i> |
|---|---------------------------|-------------------------------|------------------------|
| Develop tracking tool for audits. Request audit plans and audit reports. Track all of this activity in a database for all to input into | Bob | | |
| Develop language for Order, Press Release, etc. | Patrick | | |