

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

BPA NO. 1. CONTRACT ID CODE PAGE 1 OF 4

2. AMENDMENT/MODIFICATION NO. M003 3. EFFECTIVE DATE See Block 16c 4. REQUISITION/PURCHASE REQ. NO. HR-12-087 5. PROJECT NO. (if applicable)

6. ISSUED BY CODE 3100 7. ADMINISTERED BY (if other than Item 6) CODE 3100
 U.S. Nuclear Regulatory Commission Div. of Contracts Attn: Rob Robinson, 301-492-3693 Mail Stop: TWB-01-B10M Washington, DC 20555
 U.S. Nuclear Regulatory Commission Div. of Contracts Mail Stop: TWB-01-B10M Washington, DC 20555

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) (X) 9A. AMENDMENT OF SOLICITATION NO.
 SONTIVA, LLC SONTIVA EXECUTIVE CONSULTING 9B. DATED (SEE ITEM 11)
 7600 LEESBURG PIKE STE 440E 10A. MODIFICATION OF CONTRACT/ORDER NO. NRC-38-10-723A
 FALLS CHURCH VA 220432004 SBA#: 0353/10/007890 10B. DATED (SEE ITEM 13)
 CODE FACILITY CODE X

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required) B&R#: 2012-84-51-H-192; Job Code: T8477; BOC: 252A
 Appro.#: 31X0200; Amount Obligated: \$0.00
 DUNS#: 193882540; NAICS Code: 236210

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
 D. OTHER (Specify type of modification and authority) Pursuant to FAR 52.212-4(c) "Contract Terms and Conditions - Commercial Items" (JUN 2010)
 X

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 The purpose of this modification is to A) modify Section B.4 (Price Cost Schedule) of the basic contract to add a new labor category "Executive Director"; B) add projected hours to the new labor category; C) add additional Program Management hours to the contract; and D) increase the total ceiling of the contract in the amount of \$370,485.75.
 Basic Contract Period of Performance - 9/24/2010 - 9/23/2013 (unchanged)
 Total Contract Amount Obligated (Basic Contract) - \$939,718.56 (unchanged)
 Total Contract Ceiling (Basic Contract) - \$2,324,020.75 (changed)
 Please see attached, beginning on page 2 for modification details.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
 Brian W. Loftus, Vice President Erika Eam Contracting Officer
 15B. CONTRACTOR'S OFFICER 15C. DATE SIGNED 16B. UNITED STATES OF AMERICA 16C. DATE SIGNED
 Brian W. Loftus 2-15-12 BY Erika Eam 2/16/2012
 (Signature of person authorized to sign) (Signature of Contracting Officer)

SUNSI REVIEW COMPLETE
 FEB 17 2012

TEMPLATE - ADM001

ADM002

Specific changes are as follows:

- Delete** Section B.4 (Price/Cost Schedule) of the Basic Contract in its entirety and **replace** with the following:

“Base Year – 9/24/2010 – 9/23/2011

GSA Labor Category Description	Contract Labor Category	Level of Effort	Labor Hourly Rate	Total
Senior Executive Consultant	Program Management	20	\$239.51	\$4,790.00
Principal Consultant	Project Management	75	\$121.07	\$9,080.00
Senior Executive Consultant	Sr. OD Consultant	950	\$239.51	\$227,535.00
Sr. Consultant	Jr. OD Consultant	250	\$172.45	\$43,113.00
Senior Executive Consultant	Coach Staff and Managers	150	\$239.51	\$35,927.00
Senior Executive Consultant	OD Assessment Facilitators	150	\$239.51	\$35,927.00
SUBTOTAL		1595		\$356,370.00
OTHER DIRECT COSTS (ODC)				
Assessment Instruments/Misc Supplies - Cost Not-To-Exceed (NTE)*			NTE	\$2,000.00
Travel to Regions (4 Trips)**			NTE	\$35,000.00
TOTAL ODC				\$37,000.00
TOTAL PRICE – BASE YEAR				\$393,370.00

Option Year 1 – 9/24/2011 – 9/23/2012

GSA Labor Category Description	Contract Labor Category	Level of Effort	Labor Hourly Rate	Total
Senior Executive Consultant	Program Management	100	\$239.51	\$23,951.00
Principal Consultant	Project Management	100	\$121.07	\$12,107.00
Executive Director	Proposed Executive OD Consultant/Coach	225	\$290.67	\$65,400.75
Senior Executive Consultant	Sr. OD Consultant	1,000	\$239.51	\$239,510.00
Sr. Consultant	Jr. OD Consultant	250	\$172.45	\$43,113.00
Senior Executive Consultant	Coach Staff and Managers	150	\$239.51	\$35,927.00
Senior Executive Consultant	OD Assessment Facilitators	150	\$239.51	\$35,927.00
SUBTOTAL		1,975		\$455,935.75
OTHER DIRECT COSTS (ODC)				
Assessment Instruments/Misc Supplies - Cost Not-To-Exceed (NTE)*			NTE	\$2,060.00
Travel to Regions (4 Trips)**			NTE	\$35,151.00
TOTAL ODC				\$37,211.00
TOTAL PRICE – OPTION YEAR 1				\$493,146.75

Option Year 2 – 9/24/2012 – 9/23/2013

GSA Labor Category Description	Contract Labor Category	Level of Effort	Labor Hourly Rate	Total
Senior Executive Consultant	Program Management	100	\$241.95	\$24,195.00
Principal Consultant	Project Management	100	\$122.31	\$12,231.00
Executive Director	Proposed Executive OD Consultant/Coach	275	\$293.65	\$80,753.75
Senior Executive Consultant	Sr. OD Consultant	1,000	\$241.95	\$241,950.00
Sr. Consultant	Jr. OD Consultant	250	\$174.21	\$43,553.00
Senior Executive Consultant	Coach Staff and Managers	150	\$241.95	\$36,293.00
Senior Executive Consultant	OD Assessment Facilitators	150	\$241.95	\$36,293.00
SUBTOTAL		2,025		\$475,268.75
OTHER DIRECT COSTS (ODC)				
Assessment Instruments/Misc Supplies - Cost Not-To-Exceed (NTE)*			NTE	\$2,125.00
Travel to Regions (4 Trips)**			NTE	\$35,000.00
TOTAL ODC				\$37,125.00
TOTAL PRICE – OPTION YEAR 2				\$512,393.75

Option Year 3 – 9/24/2013 – 9/23/2014

GSA Labor Category Description	Contract Labor Category	Level of Effort	Labor Hourly Rate	Total
Senior Executive Consultant	Program Management	100	\$241.95	\$24,195.00
Principal Consultant	Project Management	100	\$122.31	\$12,231.00
Executive Director	Proposed Executive OD Consultant/Coach	275	\$293.65	\$80,753.75
Senior Executive Consultant	Sr. OD Consultant	900	\$241.95	\$217,755.00
Sr. Consultant	Jr. OD Consultant	250	\$174.21	\$43,553.00
Senior Executive Consultant	Coach Staff and Managers	150	\$241.95	\$36,293.00
Senior Executive Consultant	OD Assessment Facilitators	150	\$241.95	\$36,293.00
SUBTOTAL				\$451,073.75
OTHER DIRECT COSTS (ODC)				
Assessment Instruments/Misc Supplies - Cost Not-To-Exceed (NTE)*			NTE	\$1,189.00
Travel to Regions (4 Trips)**			NTE	\$35,000.00
TOTAL ODC				\$36,189.00
TOTAL PRICE – OPTION YEAR 3				\$487,262.75

Option Year 4 – 9/24/2014 – 9/23/2015

GSA Labor Category Description	Contract Labor Category	Level of Effort	Labor Hourly Rate	Total
Senior Executive Consultant	Program Management	100	\$241.95	\$24,195.00
Principal Consultant	Project Management	100	\$122.31	\$12,231.00
Executive Director	Proposed Executive OD Consultant/Coach	230	\$293.65	\$67,539.50
Senior Executive Consultant	Sr. OD Consultant	750	\$241.95	\$181,463.00
Sr. Consultant	Jr. OD Consultant	250	\$174.21	\$43,553.00
Senior Executive Consultant	Coach Staff and Managers	150	\$241.95	\$36,293.00
Senior Executive Consultant	OD Assessment Facilitators	150	\$241.95	\$36,293.00
SUBTOTAL		1730		\$401,567.50
OTHER DIRECT COSTS (ODC)				
Assessment Instruments/Misc Supplies - Cost Not-To-Exceed (NTE)*			NTE	\$3,199.00
Travel to Regions (4 Trips)**			NTE	\$33,081.00
TOTAL ODC				\$36,280.00
TOTAL PRICE - OPTION YEAR 4				\$437,847.50

*Costs will be reimbursed for actual costs only, Note: back up documentation must be attached to the invoice.

**The Government will pay up to the rates specified in the Government Federal Travel Regulations (FTR) for travel destinations. Hotel reservations will be made by the contractor and will be reimbursed for actual costs only, with backup documentation/receipts attached to the invoice.

GRAND TOTAL: \$2,324,020.75

2. **Delete Section B.6 – CONSIDERATION AND OBLIGATION – DELIVERY ORDERS (JUN 1998)** in its entirety and **replace** with the following:

“B.6 CONSIDERATION AND OBLIGATION-INDEFINITE-QUANTITY CONTRACT (AUG 2011)

- (a) The estimated total quantity of this contract for the products/services under this contract is \$2,324,020.75.
- (b) The Contracting Officer will obligate funds on each task order issued.
- (c) The minimum guarantee under this contract is \$200,000.00.
- (d) The obligated amount for this contract is \$939,718.56.

(e) A total estimated cost and fee, if any, will be negotiated for each task order and will be incorporated as a ceiling in the resultant task order. The Contractor shall comply with the provisions of 52.232-20 - Limitation of Cost for fully-funded task orders and 52.232-22 - Limitation of Funds for incrementally-funded task orders, issued hereunder.”

All other terms and conditions remain unchanged.