

January 25, 2012

ALL AGREEMENT STATES

NOTIFICATION OF THE OFFICE OF FEDERAL AND STATE MATERIALS AND ENVIRONMENTAL MANAGEMENT PROGRAMS RULEMAKING OVERVIEW COURSE (FSME-12-009)

Purpose: To inform the Agreement States of the availability of a U.S. Nuclear Regulatory Commission (NRC) training course on our rulemaking process. Interested Agreement State agency participants will be able to take this 1-day course by Webinar.

Discussion: This NRC rulemaking overview course, sponsored by the Office of Federal and State Materials and Environmental Management Programs (FSME), has been offered to NRC staff for the past eight years, and is now being offered to interested Agreement State agency staff. The target audience is Agreement State staff who participate on NRC rulemaking work groups.

The 6-hour course will cover the different types of NRC rulemakings; key steps in the rulemaking process for each type; and basic statutory, Executive Order, and NRC policy and procedural requirements. The course will also cover the roles and responsibilities of managers, team leaders, and working group members developing and revising NRC rules and related guidance products.

The course is generally offered twice a year. The next offering will be on April 12, 2012. Offsite participants will receive specific instructions to attend the course by Webinar at no cost to the States.

Interested Agreement State agency staff should first obtain approval from supervisors and then send an email* to Ms. Davis indicating their interest. Approximately two weeks prior to the course, Ms. Davis will provide a registration confirmation email, which will include instructions for accessing the audio and video components of the Webinar. The course material will also be provided in the form of PDF files.

* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

Any questions regarding the training course should be directed to the points of contact below.

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