



UNITED STATES  
**NUCLEAR REGULATORY COMMISSION**  
REGION IV  
1600 EAST LAMAR BLVD  
ARLINGTON, TEXAS 76011-4511

January 17, 2012

Richard A. Ratliff, Chief  
Radiation Safety Licensing Branch Manager  
Division for Regulatory Services  
TX Dept. of State Health Services  
P.O. Box 149347-Mail Code 2835  
Austin, TX 78714-9347

SUBJECT: NOTIFICATION OF FEBRUARY 23, 2012, PERIODIC MEETING

Dear Mr. Ratliff:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next IMPEP review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with FSME Procedure SA-116, we request a meeting to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination with you, the meeting is scheduled for February 23, 2012, starting at 8 a.m. in Room N-220 at your office. Dr. Janine Katanic and Mr. Stephen Poy, both from the Office of Federal and State Materials and Environmental Management Programs (FSME), will also be attending the periodic meeting.

The possible topics for discussion at the meeting are listed on the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 817-200-1116 or contact me via e-mail to [Rachel.Browder@nrc.gov](mailto:Rachel.Browder@nrc.gov)

Sincerely,

*/RA/*

Rachel S. Browder  
State Agreements Officer

Enclosure:  
Texas DSHS Periodic Meeting Agenda

cc:  
Kathryn Perkins, Assistant Commissioner  
Division of Regulatory Services  
Texas Department of State Health Services  
8404 Wall Street, Room S101  
Austin, TX 78754

Internal distribution via E-mail:

Roy Caniano, D:DNMS  
 Vivian Campbell, DD:DNMS  
 Brian McDermott, FSME  
 Duncan White, FSME  
 Lisa Dimmick, FSME  
 Janine Katanic, FSME  
 Steve Poy, FSME  
 Michelle Beardsley, FSME  
 Karen Meyer, FSME  
 Rachel Browder, SAO  
 Randy Erickson, SAO

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S:/DNMS/!SAO/Periodic Meetings/2012/Texas/Notification of 2-23-12 DSHS Periodic Meeting

ADAMS: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> SUNSI Review Complete	Reviewer Initials: rsb
	<input checked="" type="checkbox"/> Publicly Available	<input checked="" type="checkbox"/> Non-Sensitive
	<input type="checkbox"/> Non-publicly Available	<input type="checkbox"/> Sensitive
RIV:DNMS/SAO		
RSBrowder;dlf		
<i>/RA/</i>		
1/17/12		

Agenda for Texas DSHS Periodic Meeting  
February 23, 2012

1. Status of State's actions to address all open previous IMPEP review findings and/or open recommendations

*The review team did not make any recommendations during the 2010 IMPEP Review.*

2. Strengths and/or weaknesses of the State program as identified by the State or NRC, including identification of actions that could diminish weaknesses
3. Feedback on NRC's program as identified by the State, including identification of any action that should be considered by NRC
4. Status of State program, including:
  - a. Staffing and training:
    - Copy of Organizational chart
    - Number of staff in the program and status of their training and qualifications
    - Program vacancies
    - Staff turnover
    - Adequacy of FTEs for the materials program
  - b. Materials Inspection Program:
    - Inspection backlog
    - Status of IC inspections
    - Status of accompaniments
  - c. Licensing:
    - Status of licensing program
  - d. Regulations and Legislative changes:
    - Status of Department's regulations and actions to keep regulations up to date, including the use of legally binding requirements
    - Sunset review
  - e. Program reorganizations:
    - Discuss any changes in program organization, including program/staff relocations and new appointments
  - f. Changes in Program budget/funding

ENCLOSURE

5. Event Reporting, including follow-up and closure information in NMED
6. Response to Incidents and Allegations:
  - a. Status of allegations and concerns referred by the NRC for action
  - b. Significant events and generic implications
  - c. Status of the "*Complaint Process Improvement Team*"
7. SS&DR
  - a. Staffing and training
  - b. Any emerging technology evaluations conducted since the last IMPEP
  - c. Number of SS&D registrations
  - d. Status of retired registries
8. Information exchange and discussion:
  - a. Current State initiatives
  - b. Emerging technologies
  - c. Large, complicated, or unusual authorizations for use of radioactive materials (e.g., major decommissioning and license termination actions)
  - d. State's mechanisms to evaluate performance (as applicable):
    - Self-audits
    - Computer tracking
    - Inspector accompaniments
    - Other management tools
9. NRC current initiatives
10. Other topics
  - a. Any actions taken by the Department as a result of RCPD 11-05
  - b. Status of financial assurance and quality assurance evaluation for registrants going to WCS
  - c. National Enforcement Database (NED)
11. Schedule for the next IMPEP review