

From: Ullrich, Elizabeth
Sent: Monday, December 12, 2011 10:01 AM
To: josephine.esteban@us.army.mil
Subject: additional information regarding your license - related to renewal

License No. 19-11831-03
Docket No. 030-31743
Control No. 576492

Ms. Esteban,

As we discussed briefly during a telephone conversation today, during a recent audit of licensing actions, it was identified that we did not request certain required information for the Type B broad license during the renewal process for you license. Therefore, we have opened a new licensing action to obtain this information.

Please provide us with the criteria that you use, as RSO, to approve new users of licensed materials, and new uses of licensed material, under your Type B broad license.

Please respond in a signed letter. (A facsimile or pdf of a signed letter is acceptable, but not an email response). I appreciate your cooperation in this matter. If you need additional information, you can reach me as shown below.

Betsy

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