

## Ash, Darren

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**From:** Darren Ash  
**Sent:** Tuesday, September 11, 2007 4:52 PM  
**To:** Russell Nichols  
**Subject:** Re: FOIA Redaction Software

Russ,  
Thanks for the note. Good message out to the folks. Keep me posted as to how much interest there is. Just curious.

Regards,  
Darren

-----Original Message-----

From: Russell Nichols  
To: Bacon, Debby <DLB@nrc.gov>  
To: Pellet, John <JLP@nrc.gov>  
To: Munroe, Stacey L. <SLR@nrc.gov>  
To: Gwynn, Pat <TPG@nrc.gov>  
To: Coleman, Judy <JGC1@nrc.gov>  
To: Plisco, Loren <LRP@nrc.gov>  
To: Travick, Vanette <VCW@nrc.gov>  
To: Holt, B.J. <BJH@nrc.gov>  
To: Choe, Jeannie <JCC@nrc.gov>  
To: Doornbos, Roger <RLD2@nrc.gov>  
To: Mohseni, Aby <ASM@nrc.gov>  
To: Weber, Michael <MFW@nrc.gov>  
To: Tharpe, Virginia <VLT@nrc.gov>  
Cc: Ash, Darren <DBA1@nrc.gov>  
To: Barnard, Ethel <EMB1@nrc.gov>  
Cc: Baker, Edward <ETB@nrc.gov>  
To: Brown, Frederick <FDB@nrc.gov>  
To: Cerna, Ingeborg <ICC@nrc.gov>  
To: Carson, Cecilia <MCC1@nrc.gov>  
To: Belmore, Nancy <NDB2@nrc.gov>  
Cc: Brown, Natalie <NOB@nrc.gov>  
To: Bogle, Sue <SEB1@nrc.gov>  
To: Bellosi, Susan <SJB@nrc.gov>  
To: Gorham, Tajuan <TXC@nrc.gov>  
To: Dean, William <WMD@nrc.gov>  
To: Fleming, Barbara <BFF@nrc.gov>  
To: Fitzgerald, James <JAF@nrc.gov>  
Cc: Golder, Jennifer <JMG3@nrc.gov>  
To: Boyd, Lena <LMG1@nrc.gov>  
To: Griffin, Jeannie <NJG@nrc.gov>  
To: Joosten, Sandy <SMJ@nrc.gov>  
To: Champ, Billie <BAC@nrc.gov>

Sent: 9/11/2007 2:13:36 PM  
Subject: FOIA Redaction Software

The OIS FOIA/Privacy Team is using a redaction software program called Redax to electronically process proposed documents for release under the FOIA and Privacy Act. Redax is an off-the-shelf software product that automates the time consuming task of searching for and deleting (redacting) sensitive and privacy

information from PDF documents. You can use Redax together with Acrobat to redact text, images, and entire pages from PDF documents.

Redax requires that documents be scanned into PDF documents (which takes time before they can be processed), but it has capabilities that make up the difference in scanning time during the processing and case closure stages. One significant time saving feature is a word search capability that enables, for example, finding a name and then redacting it throughout the document with just a couple of mouse clicks.

I am telling you about Redax in case you would be interested in seeing a demonstration of it. It may be something you would want to use to electronically make initial redaction recommendations and then send them to the OIS FOIA specialists via email or CD.

Redax allows the user to draw a box around the information to be redacted and select the appropriate FOIA/PA exemption to be placed inside the box. The information proposed for redaction can still be viewed inside the box until a decision to redact the information is executed. Once the information is redacted, the information will be removed except for the appropriate FOIA exemption. Redax is used by agencies that process classified national information and the redacted information is secure and not recoverable in the final version.

Redax can save copies of original documents, all interim versions (with proposed redactions), and the final version. The final version printed on paper or copied to a CD for the requester. If small enough, the final PDF version can be emailed to the FOIA requester to save mail time and quicken the response.

Offices and Regions would have to purchase their own seat licenses for this and an appropriate scanner, but it may save you in time and resources in the long run. Each copy of the Redax 4.0 Plugin Software is \$265.24 (\$349.00 - 24% Govt Discount) & 1 year of Maintenance & Support is \$59.34 (\$69.00 - 14% Govt Discount) + (S&H = \$20). It is available from Appligent Inc., 22 East Baltimore Avenue, Lansdowne, PA 19050. Contacts are: Al Paoletti, [APaoletti@appligent.com](mailto:APaoletti@appligent.com), 610-284-4006 and Penny Hays, [PHays@appligent.com](mailto:PHays@appligent.com), 610-284-4006 ext 10. My team ordered 1 set of media, 1 manual, and 6 licenses.

Redax requires the use of Adobe Acrobat Professional, Version 7.0 (only version 8 is available, so when order confirmation has been received from the vendor, Adobe Volume Licensing Customer Service (1-800-443-8158, 9am-8pm EDT) has to be contacted by purchaser and a request for "Backwards Licensing" has to be submitted (this takes 2-3 weeks, no additional charge). Adobe Acrobat Professional License, Version 8 was \$199.00 (no Media).

We purchased a Fujitsu Fi-5750C Scanner with VRS 4.1 Plus Kit and 1-yr Onsite Preventative Maintenance for \$6,065.24. This is the most expensive investment you would have to make to get your FOIA processing automated.

The software and scanner were all approved by the ECCB and tested in the Computer Test Facility.

Please contact me if you would like to visit us in T5-F8 for a demonstration.

Russ Nichols  
FOIA/Privacy Officer  
415-6874