

John Richmond

From: John Richmond, *RI*
Sent: Thursday, October 23, 2008 6:37 PM
To: Richard Conte
Subject: RE: Let's Project Manage OC

Importance: High

We need to defer or cancel as much of this work as we can, or we will NOT be successful at meeting our internally established due dates.

Ways to reduce the immediate administrative burden

Involve fewer people in the reviews -- only the decision makers, not interested bystanders [non-decision makers can read the news when its published]

Combine briefings to reduce the total number of meetings [a tried and true method to manage management]

In lieu of a "meeting to brief" use e-mail to circulate a status briefing update [this has worked well for me, in the private sector]

Shift non-critical work into Jan 09 [in this case, non-critical means what isn't needed to directly write & issue the IR]

Status Review as follows --

Outside of the scope

outside of scope

2. By Oct. 22, conduct briefing for inspection plan and related outreach - obtain final comments on Outage Comm Plan (DLR, SLO, PAO, PB6, DDD-DRS, EDO com & coord.)

Brief Darrell on Insp Plan - Fri 10/24. No others involved in Insp Plan brief.

Re: related outreach & Outage Comm Plan - Screnci got what she needed. No Further Action Needed. Only PAO involved.

3. By Nov. 5, conduct Prebrief on inspection results (DLR, SLO, PAO, PB6, DDD-DRS, EDO com & coord.) - distribute draft of quick look letter

Will brief DRS Mgt on Insp Results, Nov 5 [still need to schedule a time]

If insp TL is responsible to produce Quick Look, THEN May NOT have a draft Quick Look Ltr by Nov-5

Re: participants to review Quick Look Ltr -- DLR doesn't appear to see themselves as an involved stakeholder

Are we SURE we NEED a Quick Look Letter ??

4. By Nov. 6, conduct exit on site - BC and TL (potential weekend work if OC SU is Nov. 11 or sooner) DDD optional or if needed for crisis.

Scheduled -- Nov 6 at 10 AM

5. By Nov. 10 - final quick look letter - sign out within day (startup assumed to be 11/11) - note same DRS players involved in BV LR exit

Only works if there's substantial help to prepare a GOOD draft

6. By Nov. 11 Implement comm plan for quick look letter (startup assumed to be 11/11) - note same DRS players involved in BV LR exit

Nov 11 is a HOLIDAY -- No one will be in-office

This has to be done Nov 10

Outside of the scope

outside of scope

- 8. By Dec. 17 Issue IR and implement related Comm Plan
45-day due date is Fri Dec 19. I start A/L COB Nov 19, and don't return until Jan OC and BV reports due same time. Will be significant challenge.
Screnci recommends a simple 1-page Comm Plan when the IR is issued.

From: Richard Conte
Sent: Friday, October 03, 2008 11:13 AM
To: John Richmond; Kay Gallagher
Cc: Michael Modes; Glenn Meyer; Marsha Gamberoni; Darrell Roberts; Doug Tift; Heather Jones
Subject: LET'S PROJECT MANAGE OC AND BV - WE ARE GOING TO NEED THE ORG. RE: OC Sandbed access

Doug I would like you to help out on OC and Heather BV - See john for your roles.

Kay need a DRS Action Item with the following subtasks:

"Effectively manage the OC license renewal commitments review (detailed inspection planing and related gov. and public outreach)"

JR/GM many sub-sub tasks might be needed for each of these subtask. If so, go with a project plan like BV.

- 0. By Oct 21, be finished except for last minute items on BV public exit

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outside of scope

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- 3. By Nov. 5, conduct Prebrief on inspection results (DLR, SLO, PAO, PB6, DDD-DRS, EDO com & coord.) - distribute draft of quick look letter
- 4. By Nov. 6, conduct exit on site - BC and TL (potential weekend work if OC SU is Nov. 11 or sooner) DDD optional or if needed for crisis.
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Outside of the scope

outside of scope

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From: John Richmond
Sent: Friday, October 03, 2008 9:22 AM
To: Michael Modes; Timothy OHara
Cc: Richard Conte
Subject: OC Sandbed access

The mock-up training was very useful. They made a concrete block, same shape and dimension as a sliced section of the drywell, then used their boring tool to cut a tunnel (19" or 20" diameter, 8 to 12 foot long) into the sandbed region, to prove the tool would work. Plywood sheeting takes the place of the steel liner.

Once you're inside, I think it's only 17 or 18 inches wide. I would not recommend anyone try to enter the sandbed cavity if they have a chest size larger than mine or Tim's. It might be reasonable to crawl through the tunnel and stick your head inside for a look see. And if you're even a little uneasy in tight spaces, forget it!

Received: from R1CLSTR01.nrc.gov ([148.184.99.7]) by R1MS01.nrc.gov
([148.184.99.10]) with mapi; Thu, 23 Oct 2008 18:36:58 -0400
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Content-Transfer-Encoding: binary
From: John Richmond <John.Richmond@nrc.gov>
To: Richard Conte <Richard.Conte@nrc.gov>
Importance: high
Date: Thu, 23 Oct 2008 18:36:56 -0400
Subject: RE: Let's Project Manage OC
Thread-Topic: Let's Project Manage OC
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