



July 14, 2003

Mr. John Pelchat
Division of Nuclear Materials Safety
US Nuclear Regulatory Commission, Region II
Sam Nunn Atlanta Federal Center
61 Forsyth St. Suite 23T85
Atlanta, GA 30203-8931

Dear Mr. Pelchat:

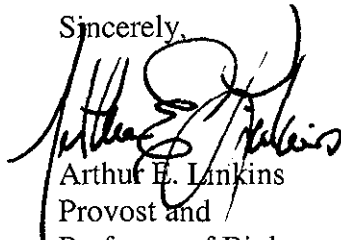
This letter is in response to our need to inform you of Salem International University's plan to assure that we have continual coverage by a qualified **Radiation Safety Officer**.

I have moved that position on to our budget linked staffing model. Our staffing model lists all positions with their budget line and is reviewed annually during our budget and staffing planning meetings prior to an annual budget adoption. Doing this assures that that position, as part of the Dean of Arts and Science's staff, is reviewed as filled with a budget line associated. As a note to the University budget will be attached the statement that this position is required to meet US NRC requirements for operations of our sciences programs. As such this position will now not become vacant by oversight.

I hope this meets your requirement to assure that we will not let this oversight happen again. It also assures that there is a University budget line in support of this position.

Thank you for your help with this matter and if we need to do additional measures to assure compliance please let me know.

Sincerely,



Arthur E. Linkins
Provost and
Professor of Biology

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