

March 29, 2000

ALL AGREEMENT STATES
MINNESOTA, OKLAHOMA, PENNSYLVANIA, WISCONSIN

**TRAINING COURSE INFORMATION: ACCEPTANCE TO THE ROOT CAUSE/INCIDENT
INVESTIGATION WORKSHOP (G-205) (SP-00-028)**

Enclosure 1 is the list of students from the States selected to attend the April 24-28, 2000, Root Cause/Incident Investigation Workshop (G-205). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. States with students attending this course have agreed to pay travel expenses and where designated the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, payable to the U.S. Nuclear Regulatory Commission, to the following address:

U.S. Nuclear Regulatory Commission
Office of the Chief Financial Officer
Attn: Leah P. Tremper
Mail Stop- T9E10
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual names below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: BGU@NRC.GOV
TELEPHONE: (301) 415-2348 FAX: (301) 415-3502

/RA/

Frederick C. Combs, Deputy Director
Office of State Programs

Enclosures:
As stated

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NAME	BGUsilton		FCombs					
DATE	3/29/2000		3/29/2000					

OSP FILE CODE: SP-A-4, SP-T-3

AGREEMENT STATE STUDENT LIST FOR THE
ROOT CAUSE/INVESTIGATION WORKSHOP (G-205)

APRIL 24-28, 2000
ROCKVILLE, MD

STATE	PARTICIPANT(S)	PAYING TUITION/ SPACE AVAILABLE
PENNSYLVANIA Bureau of Radiation Protection Department of Environmental Protection Rachel Carson State Office Building P.O. Box 8469 Harrisburg, PA 17105-8469	1. C. L. RITTIGER 2. PAUL SHULESKI	1. PAYING TUITION 2. SPACE AVAILABLE

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-205), "Root Cause/Incident Investigation Workshop." This course is scheduled to be presented April 24-28, 2000 at the NRC Professional Development Center, Two White Flint North, 11545 Rockville Pike, Rockville, Maryland, 20852.

COURSE: The course will be conducted beginning at 8:30 a.m. and end at 4:00 p.m. each day. The workshop is scheduled to be completed at 2:00 p.m. on Friday, April 28, 2000. Students will need to sign in at the main lobby of the building and again in the training room on the 3rd floor.

LODGING AND TRAVEL: There are a number of hotels in the area. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels.

Close by hotels are: Ramada Inn (800) 255-1775
1775 Rockville Pike (301) 881-2300
Rockville, MD

Doubletree Hotel (800) 222-8733
1750 Rockville Pike (301) 468-1100
Rockville, MD

Bridgestreet Accommodations (800) 776-5057
(Right across the street from Ask for: Jim Lee
One White Flint Building)