

NUCLEAR REGULATORY COMMISSION

Agency Information Collection Activities: Proposed Collection; Comment Request

AGENCY: Nuclear Regulatory Commission.

ACTION: Notice of pending NRC action to submit an information collection request to OMB and solicitation of public comment.

SUMMARY: The Nuclear Regulatory Commission (NRC) is preparing a submittal to OMB for review of continued approval of information collections under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35).

Information pertaining to the requirement to be submitted:

1. The title of the information collection: Application/Permit for Use of the Two White Flint (TWFN) Auditorium.
2. Current OMB approval number: 3150-0181.
3. How often the collection is required: Each time public use of the NRC auditorium is requested.

DFB

4. Who is required or asked to report: Members of the public requesting use of the NRC Auditorium.
5. The number of annual respondents: 5.
6. The number of hours needed annually to complete the requirement or request: 1.25 hours (15 minutes per request).
7. Abstract: In accordance with the Public Buildings Act of 1959, an agreement was reached between the Maryland-National Capital Park and Planning Commission (MPPC), the General Services Administration (GSA) and the NRC, that the NRC auditorium will be made available for public use. Public users of the auditorium will be required to complete NRC Form 590 (Application/Permit for Use of Two White Flint North (TWFN) Auditorium). The information is needed to allow for administrative and security review, scheduling, and to make a determination that there are no anticipated problems with the requester prior to utilization of the facility is used.

Submit, by (insert date 60 days after publication in the Federal Register), comments that address the following questions:

1. Is the proposed collection of information necessary for the NRC to properly perform its functions? Does the information have practical utility?

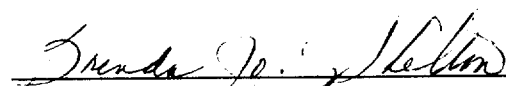
2. Is the burden estimate accurate?
3. Is there a way to enhance the quality, utility, and clarity of the information to be collected?
4. How can the burden of the information collection be minimized, including the use of automated collection techniques or other forms of information technology?

A copy of the draft supporting statement may be viewed free of charge at the NRC Public Document Room, 2120 L Street, NW. (Lower Level), Washington, DC. OMB clearance requests are available at the NRC worldwide web site <http://www.nrc.gov/NRC/PUBLIC/OMB/index.html>). The document will be available on the NRC home page site for 60 days after the signature date of this notice.

Comments and questions about the information collection requirements may be directed to the NRC Clearance Officer, Brenda Jo. Shelton, U.S. Nuclear Regulatory Commission, T-6 E6, Washington, DC 20555-0001, by telephone at 301-415-7233, or by Internet electronic mail at BJS1@NRC.GOV.

Dated at Rockville, Maryland, this 28th day of February 2000.

For the Nuclear Regulatory Commission.


Brenda Jo. Shelton, NRC Clearance Officer
Office of the Chief Information Officer

2. Is the burden estimate accurate?
3. Is there a way to enhance the quality, utility, and clarity of the information to be collected?
4. How can the burden of the information collection be minimized, including the use of automated collection techniques or other forms of information technology?

A copy of the draft supporting statement may be viewed free of charge at the NRC Public Document Room, 2120 L Street, NW. (Lower Level), Washington, DC. OMB clearance requests are available at the NRC worldwide web site (<http://www.nrc.gov/NRC/PUBLIC/OMB/index.html>). The document will be available on the NRC home page site for 60 days after the signature date of this notice.

Comments and questions about the information collection requirements may be directed to the NRC Clearance Officer, Brenda Jo. Shelton, U.S. Nuclear Regulatory Commission, T-6 E6, Washington, DC 20555-0001, by telephone at 301-415-7233, or by Internet electronic mail at BJS1@NRC.GOV.

Dated at Rockville, Maryland, this _____ day of _____ 2000.

For the Nuclear Regulatory Commission.

 Brenda Jo. Shelton, NRC Clearance Officer
 Office of the Chief Information Officer

See previous concurrence

DOCUMENT NAME: C:

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosure "E" = Copy with attachment/enclosure "N" = No copy

OFFICE	Originator	<input checked="" type="checkbox"/> E	Office	<input checked="" type="checkbox"/> E	OCIO		
NAME	Rbailey*		CMarcy*		BShelton		
DATE	2/8/00		2/8/00		2/28/00		

OFFICIAL RECORD COPY

2. Is the burden estimate accurate?

3. Is there a way to enhance the quality, utility, and clarity of the information to be collected?

4. How can the burden of the information collection be minimized, including the use of automated collection techniques or other forms of information technology?

A copy of the draft supporting statement may be viewed free of charge at the NRC Public Document Room, 2120 L Street, NW. (Lower Level), Washington, DC. OMB clearance requests are available at the NRC worldwide web site (<http://www.nrc.gov/NRC/PUBLIC/OMB/index.html>). The document will be available on the NRC home page site for 60 days after the signature date of this notice.

Comments and questions about the information collection requirements may be directed to the NRC Clearance Officer, Brenda Jo. Shelton, U.S. Nuclear Regulatory Commission, T-6 E6, Washington, DC 20555-0001, by telephone at 301-415-7233, or by Internet electronic mail at BJS1@NRC.GOV.

Dated at Rockville, Maryland, this _____ day of _____ 2000.

For the Nuclear Regulatory Commission.

 Brenda Jo. Shelton, NRC Clearance Officer
 Office of the Chief Information Officer

DOCUMENT NAME: C:

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosure "E" = Copy with attachment/enclosure "N" = No copy

OFFICE	Originator	<input checked="" type="checkbox"/> E	Office	<input checked="" type="checkbox"/> E	OCIO			
NAME	R. Bailey		<i>[Signature]</i>		BShelton			
DATE	2/2/00		2/8/00					

OFFICIAL RECORD COPY

DRAFT OMB SUPPORTING STATEMENT FOR NRC FORM 590
APPLICATION/PERMIT FOR USE OF THE TWO WHITE FLINT NORTH (TWFN)
AUDITORIUM (3150-0181)

Description of the Information Collection

The U. S. Nuclear Regulatory Commission (NRC) has an auditorium which is available for use by the public. In accordance with the Public Buildings Act of 1959, an agreement was reached between the Maryland-National Capital Park and Planning Commission (MPPC), the General Services Administration (GSA) and the NRC, which states that the auditorium will be made available for public use. Members of the public who wish to use the auditorium must complete NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium, which must be approved prior to public use of the facility.

The form requests identifying information about the requesting applicant/organization, purpose of use, certification for solicitation of funds, documentation of authority to represent an organization, acknowledgment of liability for damages, and a checklist of service needs and allows for administrative and security reviews and final approval for use of the facility.

A. JUSTIFICATION

1. Need for and Practical Utility Agency Use of the Collection of Information. The NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium would be reviewed by the Division of Administrative Services and Division of Facilities and Security. The information is needed to allow for administrative and security review, facilitate scheduling, and to make a determination that there are no anticipated problems with the requester prior to utilization of the facility.
2. Agency Use of Information. The NRC uses the information for processing requests made for use of the auditorium.
3. Reduction of Burden through Information Technology. There are no legal obstacles to reducing the burden associated with this information collection.
4. Effort to Identify Duplication and Use Similar Information. The NRC Form 590 is unique to NRC in that it supports an agreement between the NRC, GSA and MPPC that the auditorium will be made available for public use. The Information Requirements Control Automated System (IRCAS) was searched and no duplication was found. Information to be provided by the public-user is not otherwise available.
5. Effort to Reduce Small Business Burden. The collection represents the minimum information required to assess and approve a member of the public's request to use a government facility. The burden cannot be further reduced.
6. Consequences to Federal Program or Policy Activities if the Collection Is Not Conducted or is Conducted Less Frequently. The frequency of collection is "as the facility is needed by the requester." Therefore, this is the minimum frequency that the information can be requested. If the information is not collected, the public will not have access to the NRC auditorium.

DA03

7. Circumstances Which Justify Variation from OMB Guidelines. Not applicable.
8. Consultations Outside the NRC. The opportunity for public comment will be published in the Federal Register.
9. Payment or Gift to Respondents. Not applicable.
10. Confidentiality of the Information. NRC provides no pledge of confidentiality for this collection of information. To the extent information is business confidential, procedures are in place to protect the information from improper disclosure.
11. Justification for Sensitive Questions. Normally sensitive information considered private or personal is not required or requested.
12. Estimated Burden and Burden Hour Cost. The total annual public burden for completing NRC Form 590 is 1.25 hours at a cost of \$175.00. The annual burden and cost estimates were derived from experience during the past three years with the number of public users' requests to use the facility and the approximate number of hours each requester would have to expend to complete the form (5 requesters x .25 hr. per request = 1.25 hours x \$140/hour = \$175).
13. Estimate of Other Additional Costs. None.
14. Estimated Annualized Cost to the Federal Government. The cost to the agency for processing the proposed NRC Form 590 was derived from experience during the past three years with Administrative Services and Facilities and Security personnel would expend an average of 1 hour to review each request for a total cost to the agency (5 requests X 1 hour X \$140/hr = \$700). The cost is recovered by the facility rental fee.
15. Reason for Changes in Burden or Cost. No change in burden for current clearance.
16. Publication for Statistical Use. Results will not be tabulated or published.
17. Reason for Not Displaying the Expiration Date. The expiration date is displayed.
18. Exceptions to the Certification Statement. The expiration date is displayed.

B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS

N/A.

APPLICATION/PERMIT FOR USE OF THE TWO WHITE FLINT NORTH (TWFN) AUDITORIUM

Estimated burden per response to comply with this voluntary information collection request: 15 minutes. This information is requested by NRC to determine the acceptability of the user and the scheduling and services needed. Send comments regarding burden estimate to the Records Management Branch (T-6 E6), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by internet e-mail to bjs1@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0181), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

INSTRUCTIONS: Please submit with this application a copy, sample, or description of any material or item(s) proposed for distribution or display. Complete the check list of service needs for public-use space on the reverse of this form. Failure to complete this form will result in denial of a permit.
IMPORTANT: If the applicant proposes to represent an organization, a letter or other documentation that the applicant has authority to represent that organization must be submitted with this form.

1. PROPOSED DATE(S)	FROM (MM/DD/YYYY)	HOUR	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	TO (MM/DD/YYYY)	HOUR	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
----------------------------	-------------------	------	--	-----------------	------	--

2. NAME OF APPLICANT (First, Middle Initial, Last)	TELEPHONE NUMBER (include Area Code)
--	--------------------------------------

ADDRESS (Street, Suite/Apt. No., City, State, ZIP Code)

3. NAME OF PERSON OR ORGANIZATION SPONSORING, PROMOTING, OR CONDUCTING THE PROPOSED ACTIVITY	TELEPHONE NUMBER (include Area Code)
--	--------------------------------------

ADDRESS (Street, Suite/Apt. No., City, State, ZIP Code)

4. NAME OF PERSON(S) WHO WILL SUPERVISE/BE RESPONSIBLE FOR THE PROPOSED ACTIVITY	TELEPHONE NUMBER (include Area Code)
--	--------------------------------------

ADDRESS (Street, Suite/Apt. No., City, State, ZIP Code)

5. DESCRIPTION OF PROPOSED ACTIVITY

6. CERTIFICATION

AN APPLICANT PROPOSING TO ENGAGE IN THE SOLICITATION OF FUNDS MUST CHECK ONE OF THE FOLLOWING STATEMENTS:

I CERTIFY THAT:

- I represent and will be soliciting funds for the sole benefit of a religion or religious group.
- My organization has received an official Internal Revenue Service (IRS) ruling or letter of determination stating that the organization or its parent organization qualifies for tax-exempt status under 26 U.S.C. 501(c)(3),(c)(4), or (c)(5).
- My organization has applied to the IRS for a determination of tax-exempt status under 26 U.S.C. 501(c)(3),(c)(4), or (c)(5) and that the IRS has not yet issued a final administrative ruling or determination of such status.

I certify that I am authorized to sign this application on behalf of the named organization. I have read and fully comprehend all fees, rules, and regulations contained in the policies and procedures associated with the use of the Two White Flint North Auditorium. I fully accept liability for any damages that may occur during the scheduled use or any additional charges that may result from the designated use of the auditorium.

SIGNATURE - APPLICANT	DATE
-----------------------	------