

MAR 02 2000

DCD

REQUEST FOR CONTRACTING OFFICER REVIEW

TO: Mary Mace, Contracting Officer

FROM: Paulette Smith, Contract Specialist

DATE: 3/2/00

CONTRACT NUMBER: NRC-38-98-281

CONTRACTOR: Bernard Hodes Advertising, Inc.

SUBJECT: DELIVERY ORDER REQUIRING C.O. REVIEW

Delivery Order Nos. 328-330 are for placement of ads in professional publications. The publication rates are based on the publication rate sheet and the costs for stats, typography, long distance telephone calls, federal express, and other services under the delivery orders are fixed rates which were proposed at time of contract award, accepted, and made a part of this contract. All proposed costs are determined to be fair and reasonable.

There are sufficient funds available under each item required for the attached delivery orders. Given below is the type of service requested, the balance of funds remaining under each type of service as of Delivery Order No. 327 and the total amount to be expended under each type of service for the issuance of the delivery orders as noted.

OBLIGATED AMOUNT FOR FY 1998-2001-\$425,600(Ceiling \$914,674(Base Yr+Option Yrs 1 and 2)) - CURRENT BALANCE: \$57,078.71

Type of Service Requested	Ceiling for Base Year And Opt. Yrs 1-2	Total Amount of Delivery Order #328-330	Total Amount Spent To Date Including #328-330
Media	\$767,215	\$8,394.04	\$360,981.90
Production Labor	\$ 55,179	\$ -0-	\$ -0-
Materials & Services (stats, typography, long distance, phone calls, and express mailing service)	\$ 65,280	\$ 520.00	\$ 13,724.00
Services (film)	\$ 27,000	\$ -0-	\$ 2,729.43
		TOTAL \$8,914.04	\$377,435.33

NEW BALANCE: \$57,078.71 - \$8,914.04 = \$48,164.67

OBLIGATED AMOUNT: \$425,600 - TOTAL EXPENDED TO DATE: \$377,435.33 = \$48,164.67

ADM-001 ML993160330
DF02

CO COMMENTS:

() PLEASE MAKE THE ABOVE RECOMMENDED CHANGES AND RETURN _____

✓ APPROVED Am 3/2/00 (INITIALS/DATE) (INITIALS/DATE)