

February 25, 2000

Mr. Mark L. Marchi  
Site Vice President  
Kewaunee Plant  
Wisconsin Public Service  
Corporation  
Post Office Box 19002  
Green Bay, WI 54307-9002

SUBJECT: REQUALIFICATION PROGRAM INSPECTION

Dear Mr. Marchi:

In a telephone conversation on February 17, 2000, Mr. J. Brown, Nuclear Training Supervisor-Operations, and Mrs. A. M. Stone, Senior Operations Engineer, made arrangements for the NRC to inspect the licensed operator requalification program at the Kewaunee Nuclear Power Plant. The inspection is planned for the week of April 17, 2000, which coincides with your regularly scheduled requalification examination cycle. The staff at your facility should prepare and conduct the requalification examinations in accordance with your NRC-approved requalification program.

In accordance with 10 CFR 55.59(c), the NRC may request facility licensees to submit their comprehensive requalification written examinations or annual operating tests as necessary to support the NRC's inspection program needs. In order for the NRC to adequately prepare for this inspection, please provide the items listed in Enclosure 1 to the NRC by April 10, 2000. Mr. Brown has been advised of this request and provided with the name and address of the NRC lead inspector assigned to this inspection.

This letter contains information collections that are subject to the *Paperwork Reduction Act of 1995* (44 U.S.C. 3501 et seq.). These information collections were approved by the Office of Management and Budget, approval number 3150-0101, which expires on September 30, 2000.

The public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments on any aspect of this collection of information, including suggestions for reducing the burden, to the Information and Records Management Branch (T-6 F33), U.S. Nuclear Regulatory Commission, Washington, D.C. 20555-0001, or by Internet electronic mail at BJS1@NRC.GOV; and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0101), Office of Management and Budget, Washington, D.C. 20503.

The NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

M. Marchi

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Thank you for your cooperation in this matter. If you have any questions regarding this inspection, please contact Ann Marie Stone at 630-829-9729, or me at 630-829-9733.

Sincerely,

***/RA/***

David E. Hills, Chief  
Operations Branch

Docket No. 50-305  
License No. DPR-43

Enclosure: As stated

cc w/encl: K. Weinhauer, Manager, Kewaunee Plant  
B. Burks, P.E., Director, Bureau of Field Operations  
Chairman, Wisconsin Public Service Commission  
State Liaison Officer  
J. J. Brown, Training Department

M. Marchi

-2-

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Material to be reviewed during the Requalification Inspection

Please provide the following items to Ann Marie Stone at the Region III office by April 10, 2000.

- Organization chart (Senior management, operations, training). Please include names.
- Licensed operator requalification training program procedures.
- Recent Quality Assurance audits that evaluated your requalification program and any operations self-assessments.
- Mechanism used to track proficiency watches for active/inactive/restricted/reactivated operator licenses, including applicable procedure(s) on maintaining active licenses.
- Master list of last cycle training completed and annual exam sample plan with explanation of how the sample plan was derived.
- Copy of biennial written examination and annual operating examination to be administered during the week of April 17.
- List of Kewaunee Assessment Program records related to licensed operator training and operations department personnel errors.

Please have the following information available for the inspectors during the on-site inspection:

- Attendance records for the past year's requalification training.
- Lesson plan(s) addressing: plant events, licensee event reports, plant modifications, and significant conditions adverse to quality.
- Records related to remediation of annual exam failures (since the last NRC inspection)
- Access to licensed operator medical records.
- Copy of the annual requalification operating examination evaluations for the crews and individual who have completed the examinations.
- Lesson Plans and/or simulator evaluations of events described in the Updated Final Safety Analysis Report or Probabilistic Risk Assessment which assume specific operator response times for actions.
- Training evaluation forms for this requalification cycle.
- Simulator active items list/procedure/performance indicators (for example, simulator outage time).