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Quad Cities Generating Station
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January 28, 2000

SVP-00-026

U. S. Nuclear Regulatory Commission
ATTN: Document Control Desk
Washington, D.C. 20555

Quad Cities Nuclear Power Station, Units 1 and 2
Facility Operating License Nos. DPR-29 and DPR-30
NRC Docket Nos. 50-254 and 50-265

Subject: Changes to Emergency Plan Procedures

In accordance with 10 CFR 50, Appendix E, "Emergency Planning and Preparedness for Production and Utilization Facilities," Quad Cities Nuclear Power Station is forwarding the following Emergency Plan Procedures within the requested 30 days pursuant to Section V, "Implementing Procedures." These changes were implemented January 6 and January 7, 2000. Attachment A, "Summary of Changes," contains a brief summary of the changes to the following procedures:

QEP 0300-04, "Augmentation of Personnel for Emergency Response,"
Revision 12
QEP 0730-S04, "Emergency Preparedness Annual Audit," Revision 5

Attachment B, "Revised Procedures," contains the procedures.

Should you have any questions concerning this letter, please contact Mr. C.C. Peterson at (309) 654-2241, extension 3609.

Respectfully,

A handwritten signature in black ink, appearing to read "Joel P. Dimmette, Jr.", is written over the typed name and title.

Joel P. Dimmette, Jr.
Site Vice President
Quad Cities Nuclear Power Station

Attachments:

Attachment A: Summary of Changes
Attachment B: Revised Procedures

cc: Regional Administrator – NRC Region III

Attachment A, Summary of Changes
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Procedure:

QEP 0300-04, "AUGMENTATION OF PERSONNEL FOR EMERGENCY RESPONSE"
Revision 12

Description of Change:

Implemented an option to test the augmentation of personnel for emergency response specifically for station personnel.

Procedure:

QEP 0730 -S04, "EMERGENCY PREPAREDNESS ANNUAL REPORT" Revision 5

Description of Change:

Administrative changes to reference updated corresponding procedure numbers

Attachment B
Revised Procedures

AUGMENTATION OF PERSONNEL
FOR EMERGENCY RESPONSE

A. PURPOSE

The purpose of this procedure is to describe the method to be used to activate the station Emergency Response Organization (ERO) for a GSEP Alert or higher classification. The person with "Command and Control" authority is responsible for ensuring that the augmentation of the station ERO is completed.

B. REFERENCES

1. QEP 0200-01, Classification of GSEP Conditions.
2. QEP 0200-T01, Classification of Emergencies.
3. QEP 0300-01, Notifications for GSEP Emergencies.
4. GSEP Organization Call List.
5. CEPIP 1130-01, Conduct of Emergency Response Organization Off-Hours Augmentation Drills.

C. PREREQUISITES

1. An emergency of Alert or higher has been declared.
2. The station ERO may be augmented for an Unusual Event, by use of this procedure using procedures and checklists for Alert, if the person with "Command and Control" deems it necessary.

D. PRECAUTIONS

1. None.

E. LIMITATIONS AND ACTIONS

1. Listings and home phone numbers for members of the Quad Cities Station GSEP ERO are provided in the GSEP Organization Call List. These same numbers are used to update the Community Alert Network (CAN) for activating facilities.
2. It is the responsibility of the respective "on-call" GSEP Directors to initiate call-outs for Bargaining Unit personnel as necessary. Bargaining Unit personnel are not included in the GSEP Organization Call List.
3. The GSEP Organization Call List is reviewed and updated at least quarterly.
4. The updated GSEP Organization Call List is approved by the Station Manager, or designee, quarterly.

4. For off normal working hours, the Shift Manager, or designee, will initiate GSEP staff augmentation by calling the Community Alert Network (CAN) at 1-800-552-4226 or 1-518-382-8030. Be prepared to give the dispatcher the following information:

Your name:
Site Calling: ComEd Quad Cities Station
Status: Option 1 - **REAL** (for actual GSEP events)
Option 2 - **TEST** (Unannounced tests, as directed by EP)
Option 3 - **VERIFY** (Announced station-only tests)
Position: SHIFT MANAGER
Password: SCOUT
Which team: A.B.C. or D
Current local time: XX:XX Central Time
Call back number: 309-654-2241 ext. xxxx

NOTE

- CAN will set off "group" pager. After approximately 5 minutes, system will start to call home telephone numbers and set off individual pagers, for positions that have not yet filled. When CAN calls it will ask for the person's social security number, will ask fitness for duty questions, and will tell the person if this is a drill or actual event.
 - Personnel on GSEP pagers should call the toll free number displayed on their pagers and respond to the questions asked by CAN.
 - CAN will fax a list of responders to the station TSC and Control Room to report their results.
- a. IF notified that the CAN System is NOT available or its operation is questionable, notify on-call GSEP personnel per Section F.3.
5. If an augmentation drill is conducted, it will be performed and evaluated in accordance with CEPIP 1130-01.

G. CHECKLISTS

1. None.

H. TECHNICAL SPECIFICATION REFERENCES

1. None.

EMERGENCY PREPAREDNESS ANNUAL AUDIT
 FOR _____ (YEAR)

AUDIT REQUIREMENT	REFERENCE	DATE DUE	TARGET DUE DATE	DATE PERFORMED	INITIALS
Offsite Agency Meeting	QEP 0710-03				
Offsite Agencies Training ⁽¹⁾	QEP 0710-03				
Training of Offsite Emergency Personnel ⁽²⁾	QEP 0710-03				
Critique of GSEP Training Programs (Every 2 Years)	QEP 0710-01				
Confirmation (Agreement Letters) of Availability for Assistance of Offsite Agencies (Every 2 Years)	QEP 0730-T01 QEP 0730-02				
Reacquaint News Media with the GSEP (Corporate)	GSEP 8.2				
Environmental Monitoring Drill	CEPIP 1100-01				
Medical Emergency Drill	CEPIP 1100-01				
Assembly and Accountability Drill	CEPIP 1100-01				
Annual GSEP Exercise (Once Per Calendar Year; Every 6 Years on Off Hours)	CEPIP 1100-01				
Distribution of Information Booklet (Corporate)	N/A				

⁽¹⁾ Involves those organizations who potentially would need site access to provide assistance during an emergency. (Ex: Rock Island Co. Sheriff, ambulance service.)

⁽²⁾ Involves ambulance service and hospitals and is generally provided by contractor personnel arranged through Corporate EP.