

January 19, 2000

Mr. George Malosh, Executive Manager
Brookhaven Group
U.S. Department of Energy
Bldg. 464, Post Office Box 5000
Upton, NY 11973-5000

SUBJECT: BROOKHAVEN NATIONAL LABORATORY TECHNICAL
 ASSISTANCE TO THE OFFICE OF NUCLEAR REACTOR
 REGULATION, NRC - "SPECIALIST SUPPORT FOR NPP
 INSPECTIONS" (JCN J-2843)

Dear Mr. Malosh:

In accordance with established procedures, we hereby request a proposal for the work described in the attached project and task Statement of Works (SOWs) for the Nuclear Regulatory Commission (NRC), Office of Nuclear Reactor Regulation. The enclosed attachments consist of a typical project-level SOW that establishes project generic requirements and which may contain several task orders on an as needed basis and a task-level SOW which details the required work for a specific upcoming inspection and should be used as a basis for proposal preparation. The work described is for contract JCN J-2843.

Your proposal should be submitted on NRC Form 189, "DOE Laboratory Project and Cost Proposal for NRC Work." Also, please submit a spending plan as part of your cost proposal. Guidance for completion of the plan is contained in the instruction's portion of NRC Form 189.

As a minimum, the revised technical proposal must contain the following:

- A discussion to substantiate the Laboratory's understanding of the scope of work.
- A discussion of the technical approach to meet the project's objective.
- A discussion of the experience and capabilities in performing similar work.
- Identification of key personnel and the number of staff hours that will be committed to completion of work. Resumes of key personnel are to be included.
- Identification of administrative support personnel and/or facilities needed to complete the work.
- A discussion of any potential organizational conflict of interest.
- A discussion of anticipated problem areas or deviations from the NRC' statement of work.

G. Malosh

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Due to the time restraints imposed by the schedule and obligating FY 2000 funding before March 1, 2000, the proposal is to be submitted within 15 calendar days from receipt of this request for a proposal.

This request for a proposal is not an authorization to start work on the work items identified in the SOW attached.

Questions concerning this request should be directed to Edmund Kleeh, Project Officer, 301-415-2964. Thank you for your assistance in this matter.

Sincerely,

/RA/

Bruce A. Boger, Director
Division of Inspection Program Management
Office of Nuclear Reactor Regulation

Enclosure: As stated

cc: R. Hall, BNL
J. Higgins, BNL
T. LeMaire, BNL

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