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GOVERNOR

STATE OF CALIFORNIA

Governor's Office of Planning and Research  
State Clearinghouse



Loretta Lynch  
DIRECTOR

**Memorandum**

**Date:** January 13, 2000  
**To:** All CEQA Lead Agencies  
**From:** State Clearinghouse  
**Re:** Y2K Update

The State Clearinghouse maintains a database of all environmental documents received from Lead Agencies that are subject to review by State Agencies. We have updated this database to be "Y2K" compliant. This update necessitated changing the State Clearinghouse Number (SCH #) from an 8-digit to a 10-digit format. Please be advised that all documents received prior to January 1, 2000 will now have a "19" preceding the existing SCH #. We request that you add these two digits to the SCH # of any documents you forward to us that were numbered in the 8-digit format. For example, a project from 1999 would have a SCH # like 99122001, in the new format that same project will have an SCH # of 1999122001. Additionally, all new environmental documents will be assigned a 10-digit number (i.e. beginning with "20").

Please also be advised that the State Clearinghouse now requires 15 copies of all Environmental Impact Reports and Negative Declarations. This change is necessary to facilitate distribution of these documents to all responsible and reviewing agencies.

We are constantly updating our data base so please inform us of any address or phone number changes you may have.

Thank you for your cooperation.

*Sfos*