

January 20,2000

Mr. Thomas J. Palmisano  
Site Vice President and General Manager  
Palisades Nuclear Generating Plant  
27780 Blue Star Memorial Highway  
Covert, MI 49043-9530

SUBJECT: REQUALIFICATION PROGRAM INSPECTION

Dear Mr. Palmisano:

In a telephone conversation on January 11, 2000, Mrs. A. M. Stone, Senior Operations Engineer, and Mr. C. Oberlin, Operations Continuing Training Supervisor, made arrangements for the NRC to inspect the licensed operator requalification program at the Palisades Nuclear Power Plant. The inspection is planned for the week of March 20, 2000, which coincides with your regularly scheduled requalification examination cycle. The staff at your facility should prepare and conduct the requalification examinations in accordance with your NRC-approved requalification program.

In order for the NRC to adequately conduct this inspection, please make available the material listed in the enclosure. Mr. Oberlin has been advised of this request.

This letter contains information collections that are subject to the *Paperwork Reduction Act of 1995* (44 U.S.C. 3501 et seq.). These information collections were approved by the Office of Management and Budget, approval number 3150-0101, which expires on September 30, 2000.

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T. Palmisano

-2-

Thank you for your cooperation in this matter. If you have any questions regarding this inspection, please contact Michael Bielby at 630-829-9762, or me at 630-829-9733.

Sincerely,



David E. Hills, Chief  
Operations Branch

Docket No. 50-255  
License No. DPR-20

Enclosure: As stated

cc w/encl: R. Fenech, Senior Vice President, Nuclear  
Fossil and Hydro Operations  
N. Haskell, Director, Licensing  
R. Whale, Michigan Public Service Commission  
Michigan Department of Environmental Quality  
Department of Attorney General (MI)  
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Material to be reviewed during the Requalification Inspection

Please have the following information available for the inspectors:

- Organization chart (Senior management, operations, training).
- Licensed operator requalification training program procedures.
- Annual examination schedule illustrating operating and staff crews (names and positions), dates, and times for exam administration.
- Recent Quality Assurance audits that evaluated your requalification program and any operations self-assessments.
- Mechanism used to track proficiency watches for active/inactive/restricted/reactivated operator licenses, including applicable procedure(s) on maintaining active licenses.
- Master list of last cycle training completed and annual exam sample plan with explanation of how the sample plan was derived.
- Records related to remediation of annual exam failures (since the last NRC inspection).
- Lesson plan(s) addressing: plant events, licensee event reports, plant modifications, and significant conditions adverse to quality.
- Attendance records for the past year's requalification training.
- Access to licensed operator medical records.
- Copy of the crew/individual annual requalification operating examination evaluations.
- Copy of last biennial written examination administered.
- Lesson Plans and/or simulator evaluations of events described in the Updated Final Safety Analysis Report or Probabilistic Risk Assessment which assume specific operator response times for actions.
- Simulator active items list/procedure/performance indicators (for example, simulator outage time).