

From: Jacqueline Silber
To: TWD2.TW9A.RRR
Date: 8/14/98 10:43am
Subject: Request for info re: FY 1998 Travel

Rick,

I tried to reach you by phone so I am providing this in the interim.

I requested some information earlier today from Eileen Mulley (latest COMEDO and FFS) on travel for the Chairman's office in FY 1998.

This information is needed to respond to a request Jesse made yesterday to the Chairman concerning her projection for FY 1999 travel. Part of Jesse's recommendation is based on the projection for FY 1998. Jesse asked for our projection and I indicated to him that to be sure of the projection there was information I would need from his staff and that I would go ahead and request the info.

Jesse has asked for Chairman agreement on this by Monday so that he can submit his allocation for FY 1999 and 2000 travel to the Commission. In order to ensure that he gets the Chairman's nod on Monday we have to complete our analysis and fax something to the Chairman today.

Please let me know if you need any other information from me.

Thanks
Jackie

CC: CVD, TWD2.TW9A.EMM1, TWD2.TW9A.CMR2

*Met w/ Jackie & Clare
@ 2:30 pm 8/14*

*Daryl
Carol
Eileen*