

Agencywide Documents Access and Management System (ADAMS) Public Information Dissemination Strategy

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Components of NRC's Public Information Dissemination Strategy

■ Public Document Room

- ▶ A facility dedicated to helping the public access and obtain copies of NRC public documents
- ▶ Staffed by professional reference librarians
- ▶ Located at 2120 L Street NW in Washington, DC

■ NRC Web Page - <http://www.nrc.gov>

■ ADAMS

- ▶ An electronic information system containing all of NRC's publicly available documents released after 10/31/99
- ▶ Public documents are copied from the internal agency system to an external server
- ▶ Can be accessed by the public from NRC's Web page

How ADAMS Fits Into Overall Public Service Strategy for NRC Documents

Level of Experience
NRC Documents
Limited Experience

Typical Document
Retrieval Needs
One-time or infrequent needs

Best Approaches for
Document Retrieval
- PDR Reference Librarians

Some Experience

Recurring need for specific types of documents

- PDR Reference Librarians
- NRC Web Site
- ADAMS Folders
- Saved Searches

Very Experienced
(e.g., regular users of old public document retrieval systems being replaced by ADAMS)

Retrieval needs include variable, complex searches for many document types

- PDR Reference Librarians
- NRC Web Site
- ADAMS Folders
- Saved Searches
- ADAMS Find

What ADAMS Is Not

- A Web-based document search engine
- A tool that can be effectively used without
 - Some knowledge of NRC documents and the bibliographic information used to describe them in ADAMS
 - Some practice and/or reference to the Users Guide
- A replacement for the NRC Web site
- A replacement for PDR service to the public

Transition to ADAMS Environment

- Learning curve for NRC staff and public
- One-time setup issues
- Variability of public's personal computer hardware and software
- Concurrent reengineering of NRC work processes (e.g., document processing)

Intended Benefits of ADAMS as a Public Information Dissemination Tool

- More documents available electronically in full text
- Expanded public access via the Internet
- Improved search capability with ability to perform full text searching
- More immediate access with ability to view image of document, download files, and print locally
- More flexibility in timing the release of documents, most documents available to the public faster

Scope of Information Released to the Public

- Same scope of information to be released (NRC Directive 3.50)
- Legacy collection (pre-ADAMS)
- Publicly Available Records (PARS) collection (post-ADAMS)

Note: Some large documents, such as updated FSAR, may have a single descriptive profile in ADAMS, with the document itself available in the PDR on CD-ROM

Timing of the Release of Documents to the Public

- NRC has established an 8 hour turnaround time goal for adding incoming documents to ADAMS
- Newly received documents from external entities -3 working days after being added to the ADAMS Main Library
- Documents produced by the staff addressed to external entities - 3 working days after the date of the document
- Exceptions - documents requiring immediate release or a longer delayed release

General Services Provided by the PDR

- Reference assistance by phone (1-800 number), fax, or e-mail
- Continued access to pre-ADAMS collection in paper and/or microfiche and ADAMS collection in electronic form
- Reproduction services for documents in various media on a fee-for-service basis

ADAMS Assistance Available at the PDR

- Free training on ADAMS at the PDR facility
- Assistance with one time download of CITRIX
- Advice/referral on corporate issues such as opening port to ADAMS from firewall
- Orientation and assistance with ADAMS searching
- Troubleshooting

PDR is first line of support and can call upon NRC technical IT resources

Local Public Document Room Program

- Proposed rule to discontinue the LPDR program dated May 7, 1999, sought public comments, most comments were favorable
- NRC announced discontinuation of the LPDR program effective October 12, 1999, in a final rule published on September 9, 1999
- LPDR library or GPO, through its depository library program, will make NRC microfiche collections available

How the Public Gains Access to ADAMS

- Access the NRC Web site at www.nrc.gov
- Click on “Public Electronic Reading Room” (PERR)
- Click on “How do I Install ADAMS” - one-time express install requires only a few clicks for most users
- Return to the PERR and select one of ADAMS launch options
- Login and search

Functionality

- Folders with recently released documents
- Simple and advance boolean search
- Access to full text, image, and bibliographic data