

January 5, 2000

MEMORANDUM TO: William D. Travers  
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary /RA/

SUBJECT: STAFF REQUIREMENTS - SECY-99-246 - PROPOSED  
GUIDELINES FOR APPLYING RISK-INFORMED  
DECISIONMAKING IN LICENSE AMENDMENT REVIEWS

The Commission has approved the staff's approach for applying risk-informed decisionmaking in license amendment reviews and interim implementation of the proposed process, as described in SECY-99-246, subject to the following comments.

1. The staff should strive to develop final guidance that articulates what constitutes a special circumstance in a clear and objective manner.
2. The staff should propose modifications to relevant guidance documents ensuring stakeholders, both internal and external, are meaningfully engaged in the development of the guidance documents. The staff should provide to the Commission, for information, its schedule for completing development and/or modification of the guidance documents.  
(EDO) (SECY Suspense: 2/18/00)  
  
The staff should provide to the Commission, for information, the final versions of the guidance documents.  
(EDO) (SECY Suspense: 9/29/00)
3. During the interim implementation of the proposed process, the staff should inform the Commission when it determines that a license amendment application meets the special circumstances standard, the basis for that determination, the licensee's response to the staff's determination, the expected delay in the license amendment review process, and any generic implications.
4. The EDO should ensure that management oversight of the interim review process is robust.

cc: Chairman Meserve  
Commissioner Dicus  
Commissioner Diaz  
Commissioner McGaffigan  
Commissioner Merrifield  
OGC  
CIO  
CFO  
OCA  
OIG  
OPA  
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)  
PDR  
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